

From: St Marys Primary School [mailto:noreply@callparents.com]

Sent: 03 February 2019 16:26

Subject: Monday morning drop off - 3rd February 2019

Dear Parents and Carers,

I hope you were all able to share some family time enjoying the snow. The conditions on Friday made the decision to close the school quite clear. Driving and walking in it was extremely difficult, as I discovered on my way home, when I had to leave my car and walk the last mile!

Unfortunately, the school car park is still snow bound and frozen, as are the playgrounds. As a result, we have decided to adjust arrangements for drop off tomorrow morning.

Breakfast club children to be brought in to school as normal, but please take extreme care driving in the carpark and walking across it.

There will be strictly no cars allowed to park on the front car park in the morning due to the amount of icy snow left. It will be by drop off only. Follow the cleared drive-through coned area as you enter the school site and exit immediately after you have dropped your child with a waiting adult.

From 8.15am:

- **- Teachers will be available to pick up children from their cars, as you drive through the drop off zone. Please have everything ready in your child's hands to ensure quick drop off.**
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- **- Children will be escorted from cars to the school hall and supervised until school starts at 8.30 am.**
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- **- For walkers, please bring your children to the top gate by the hall, where they will be admitted to wait in the hall until school starts at 8.30am. Parents please leave promptly so that the walk way is not blocked.**
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- **- As there may be a back log of cars waiting to exit the school, you may want to delay drop off. The register will be open until 9.00am and children will not be recorded as late, until after this time.**

I hope that these arrangements will help everything to run as smoothly as possible.

Yours sincerely

Mrs Howie-Lee