

Redlands Primary School

Curriculum, Pupils and Community Committee meeting on 28th November 2018 at 18:30

Minutes

Present

Shabana Aslam
Sarah Bamford - Chair
Maurice Dixon - Observer
Cathy McCarthy - SENCO
Azra Raja
Deborah Robinson – Clerk
Stuart Singleton-White

Welcome

1. Apologies

1.1. Jane Ibbotson apologies were e-mailed to the clerk after the meeting had been held.

2. Declaration of interests

2.1. None were declared.

3. Elect Vice Chair

Azra was nominated by Sarah, seconded by Stuart and approved by governors.

4. Minutes of the meeting 2nd May 2018 (distributed to committee members)

4.1. Proposed by Sarah, seconded by Stuart, agreed by the Governors and signed by the Chair.

5. Matters arising from the minutes

5.1. **ACTION 020518/01:** Stuart to send Sarah Be a presentation from a company offering GDPR compliance.
Stuart said that this had been done. **ACTION: CLOSED**

5.2. **ACTION 020518/02:** Sarah Be to update governors GDPR at FGB on Wednesday 16th May 2018. This was done. **ACTION: CLOSED**

5.3. **ACTION 020518/04:** Stuart to ask Val about funding for training Governor Chairs. Stuart said that free training for all governors is available on the DfE web site therefore action is closed. **ACTION: CLOSED**

6. Policies reviewed by Headteacher:

6.1. Special Educational Needs and Disability (SEND) Policy

A key changes is to clarify the communication process between school staff and parents on issues relating to SEND Sarah offered to proofread the policy and tidy up some of the formatting.

ACTION 281118/01: Sarah to proofread the policy and tidy up some of the formatting.

6.2. BEHAVIOURAL and WELL-BEING POLICY

6.2.1. The headteacher said that there were several appendices in this policy. Staff have been consulted on the changes to make it clearer for new staff. This should enable new staff to know where to find documents.
The governors asked what changes have been made.

6.2.2. The headteacher explained that there is a new focus in the policy on well-being, where behaviour is understood to be communication, and the importance of an approach that meets the needs of children with mental health issues, for example Attachment, where these manifest in poor behaviour. The governors were supportive of this approach but asked how the safety of children who might be on the receiving end of challenging behaviour from others would be prioritised. Stuart proposed some wording that would capture this.

ACTION 281118/02: Stuart to provide some wording.

The headteacher went to on to explain that there are concerns about behaviour during playtimes and lunchtimes, and explained that a card system has been put in place at lunchtime and that training had been given to lunchtime staff prior to its introduction. Year 4 is a particular concern; children are being encouraged to respect each other. In previous years parents have been involved. Some parents have

raised concerns recently but were happy and satisfied with the school's response and trust the school to manage the situation.

The governors asked how senior leaders will ensure that the policy is working.

6.2.3. The headteacher said this would be done through monitoring and reflection. The monitoring will be ongoing and changes made if required. The biggest challenge is lunchtime. The behaviour policy should provide a clearer framework to the controllers and how incidents on the playground are dealt with. CM is to lead training for the lunchtime controllers.

6.2.4. Governors will review the policy and suggest any changes.

7. Safeguarding update

7.1. There is one family on the child protection register.

7.2. Child in Need - there are four families.

7.3. There are two families receiving Early Help.

7.4. The headteacher explained that referrals have been made to the Single Point of Access where cases have not met threshold. She intends to keep referring where concerns remain.

7.5. All the DSLs have been booked onto training. The staff have been required to sign to certify that they have read all safeguarding policies and there is a folder in the staff room with all the safeguarding policies together.

7.6. Governors are required to read Part one of the Keeping Children Safe in Education Statutory Guidance.

7.7. Currently the governing body does not have a safeguarding governor. This will be addressed as a matter of urgency.

ACTION 281118/03: Safeguarding Governor to be recruited

8. SEND – update

8.1. There are 43 children on the SEND register. There are 4 children that have EHC Plans. 3 further applications for EHCPs have been made, 2 of these have been rejected and one is to be reviewed with the LA.

8.2. Music therapy is being given to 3 families of children in foundation stage.

8.3. Play therapy is being given to 2 children, 1 in year 6 and the other in year 1. Another child in year 4 is to receive play therapy.

8.4. Thinking club for girls in years 5 and 6 focusing on anxiety. A similar club is available for boys in year 4 and 5.

8.5. There are 10 children receiving speech and language therapy.

8.6. A new educational psychologist has been allocated to the school; her input has been well received

8.7. 1:1 emotional literacy support is being provided for children in years 4, 5 and 6.

8.8. Lunch Bunch is for children who need support at lunch time.

8.9. Social skills groups are running in years 1-2 and also in year 5.

8.10. Memory skills support is to develop memory touch typing for children who struggle with putting ideas down on paper. One hundred common words to be targeted to help develop touch typing.

8.11. Object of reference is being used for non-verbal children in FS to develop language and communication skills.

8.12. Training for Mental Health Link Project took place on 29th October 2018. This focused on childhood anxiety and behaviour. All staff including the caretaker were present at the training. The school is also going to be part of the therapeutic approach to behaviour and CM and SA are booked to be trained as trainers in March

8.13. Dyslexia training has been done.

8.14. There is a breakfast club available for the most vulnerable children.

8.15. Extra support has been necessary for some children entering FS2 who did not previously attend FS1, but who attended a different setting. Staff would welcome improved communication from external pre-school settings about the children coming to Redlands. This year, the Year 3/ 4 transition triggered some challenging behaviours now evident in the yr4 cohort..

8.16. Funding is required for sensory tool kit which needs to be regularly up dated. ELSA and private therapy requires its own confidential area and therefore a quiet space for these sessions is much needed.

9. Pupil Premium - update

9.1. The number of PP children has dropped from 42 to 35. There are currently no PP children in nursery, and numbers drop down the year groups.

9.2. Some PP children attend a breakfast club.

- 9.3. PP planning for maths, English, well-being and independence is being done throughout the school. Staff are being encouraged to get to know their PP children better. There will be a focus on determining which children would benefit from 1:1 tuition or clubs.
- 9.4. The whole school target is that all PP children will be heard read: FS and KS1 will be daily and KS2 3-4 times per week. There is a KS2 after-school homework club and parents are encouraged to come along.
- 9.5. A multi-skills sports club specifically targeting PP children is now in place; other children (including SEN and non-PP children) also attend.
- 9.6. Oracy as a technique to drive up standards in writing via speaking is being used across the school.
- 9.7. Early year prevention is to be added to the PP policy.
- 9.8. A data subcommittee will meet twice a year, February and July. The committee members are Stuart, Sarah and Azra.

10. Attendance update end 2018 and Term 1 (attached)

- 10.1. The focus has been on persistent absenteeism . Two families have already been fined. One child, who is PP and SEN, is being tracked. The family have a support worker to help get the child to school.
- 10.2. There has been over 64% PP attendance.
- 10.3. There has been poor attendance in year 2 due to illness and in year 4 there is one PP child on long term sick.
- 10.4. Persistent absenteeism can lead to a decrease in attainment for some children.

11. Developing Teaching and Learning

The headteacher said the following:

- 11.1. At Redlands monitoring is done through learning walks, books, lesson observations, incremental coaching, moderation meetings and cross school visits.
- 11.2. The school is part of the writing project being run by the Local Authority.
- 11.3. Alfred Sutton Chair of Governors and headteacher want to work more closely with Redlands Chair of Governors and headteacher.
- 11.4. Redlands has been invited to take part in a maths project with other schools.

12 Curriculum - update

The headteacher informed the meeting of the following:

- 12.1. Oracy could help to close the gap for writing. It focuses on improving children's ability to talk, which can then lead to improved writing ability. The focus on Oracy is to develop children's communication skills so it impacts on their writing. Children cannot be good writers without being good speakers. What an Oracy lesson looks like in the classroom is: to have a debating session on uniform before writing persuasive writing so they are able to practise their use of language and how to persuade an audience practising the literary techniques. Research from EEF have supported this way of boosting writing results and it is a proven strategy to develop good writers.
- 12.2. Training is discussed at staff meetings.
- 12.3. Mental health training done for all staff (including non-teaching staff) including Adverse Childhood Experiences (ACEs), Attachment and low mood.
- 12.4. The headteacher is planning to visit School 21 to observe School 21 project learning.

13. Enrichment opportunities

- 13.1. All the children went to the cinema
- 13.2. Cyber Awareness training was done at Alfred Sutton
- 13.3. A parent arranged a visit to the community gardens.
- 13.4. Residential trip for year 6 to Abernant Lake in Wales
- 13.5. Year 5 sang at the Hexagon Theatre.
- 13.6. Year 6 went to the Apple store and learnt coding.
- 13.7. An author is visiting the school next week.
- 13.8. After school dance club did a performance.

14. Community – update

The headteacher said the following:-

- 14.1. The school is continuing to develop its relationship with St Joseph's. Visit have been made to the school and the Headteacher Andy Colpus is keen to build on this and is visiting Redlands in the next few weeks. There have been discussions about the different ways the teachers could work together.

- 14.2.** The school is continuing to work with EP Collier and dates will be set for cross moderation. Justine, the Head of EP Collier, is mentoring Shabana and has provided opportunities for useful conversations about, for example, website compliance and joint learning walks .
- 14.3.** The children have visited the local community gardens in relation to the work they have been doing.
- 14.4.** Kate Powell from Jelly has provided high quality art tuition to children in year 3.
- 14.5.** The school has volunteers who are working in the school, including students, parents and members of the local community. They now fill in an application form for safeguarding purposes and DBS checks will be completed for those who are regular volunteers.
- 14.6.** Redlands is also engaging with Reading Girls School and groups of children from KS2 have been able to access a range of subjects, including tuition for higher achievers.
- 14.7.** Reading university - university of monsters working with the university projects- visiting lecture theatres, American football and focused on aspirations.
- 14.8.** Redlands currently has students who come from a variety of settings:
Reading boys
St Joseph's
Reading University Students in school.
Placement students for PGCE and teaching
- 15. Clerking matters**
None
- 16. Any other business**
- 16.1.** The Chair of Governors said that the RGA meeting went well and that he would distribute the changes Ofsted are introducing.

ACTION 281118/04: Stuart to distribute changes that Ofsted are introducing to governors.

Summary of Actions

Action Number	Action	Action on	Action Status
020518/01	To send Sarah Be a presentation from a company offering GDPR compliance	Stuart	Closed
020518/02	To update governors GDPR at FGB on Wednesday 16 th May 2018.	Sarah Be	Closed
020518/03	To put GDPR update as an agenda item for the FGB meeting on Wednesday 16 th May 2018.	Clerk	Closed
020518/04	To ask Val about funding for training Governor Chairs	Stuart	Closed
281118/01	To proofread the policy and tidy up some of the formatting.	Sarah	New
281118/02	To provide some wording.	Stuart	New
281118/03	Safeguarding Governor to be recruited	Governors	New
281118/04	To distribute changes that Ofsted are introducing to governors.	Stuart	NEW

Hand-outs: Attendance update
Governors 2017-18 Attendance data termly and annual over 8 years
Special Educational Needs and Disability (SEND) Policy – Draft

Redlands Primary School BEHAVIOUR and WELL-BEING POLICY – Draft
Redlands primary school's approach to developing teaching and learning
Curriculum update

The meeting closed at 20:22