



13th February 2019

Dear Parents

Re: Parents Evening - EYFS and Key Stage 1

Due to staffing availability in Key Stage 1 your child's parents evening will be held on Tuesday 5th March and Thursday 7th March 2019.

Mrs Yeaman will be available on both days, Tuesday 3.30 - 5.30 and Thursday 3.30 - 6.20. Mrs Caseley will be available to see parents on Thursday 7th March, 3.30 to 6.20.

Please indicate your preferred date and time on the slip below and return it to the **class teacher** as soon as possible.

Yours sincerely

MR J BIRCH
Headteacher

To: Classteacher

I/We would like to meet on _____ (date) at _____ (time)

Name of child _____ Class _____