



Executive Headteacher: Mrs Cathy Draper

Thank you for expressing an interest in the post Teacher at Short Heath Federation.

The application pack includes:

- Application Form
- Person Specification
- Job Description

The closing date for receipt of applications is 12 noon on Monday 11TH March 2019

Interviews will be conducted soon after.

We would love you to come and see what life is like here - just email Karen Bridger, PA to the Leadership Team, at kbridger@shortheathfederation.org.uk or telephone the school office on 01902 368910 or 01902 368499 to book a tour.

Notes for Applicants

Please read the important information in these guidance notes prior to completing and submitting your application

You must complete the application form to apply for this vacancy.

Applications can only be accepted on a Walsall Council application form.

There is opportunity within the application to provide evidence of your experiences, skills and qualifications as related to the person specification. You may provide further details on additional sheets if required.

Please ensure all gaps in employment and education history are fully explained on your application form. We may wish to verify this information during the recruitment process.

Make sure you return your application form by the closing date.

No applications will be accepted once the closing date has passed.

After the closing date the applications will be passed onto the interview panel for short listing.

Short Heath Federation is an equal opportunities employer. We are committed to promoting British Values in School and Keeping Children Safe in Education and expect all staff and volunteers to share this commitment.

Lane Head Nursery
High Road, Willenhall,
WV12 4JQ
Tel: 01902 368940
Head of School: Mrs D, Walton

Rosedale C of E Infant School
Stroud Avenue, Willenhall,
WV12 4EG
Tel: 01902 368910
Head of School: Mrs V. Stephen

Short Heath Junior School
Pennine Way, Willenhall,
WV12 4DS
Tel: 01902 368499
Head of School: Miss S. Harris

The post is subject to an Enhanced DBS disclosure check and all relevant pre-employment checks, including two suitable professional references.

References will be taken-up on short-listed candidates, please provide full contact details for referees on your application form, including a work telephone number and email address so that we can contact your referees.

We may approach previous employers for information to verify particular experience or qualifications, before interview.

Please return your application by email to: teachers@shortheathfederation.org.uk

Should you also wish to send a hard copy of your application by post, please send this, marked private and confidential to:

Mrs K. Bridger

PA to the Leadership Team

Short Heath Federation.

Short Heath Junior School,

Pennine Way,

Willenhall.

WV12 4DS

If you do not hear from us then you can assume that you have not been shortlisted for interview.