

Friends of Netherthong School (FONS)

Minutes

Friday 9th November 2018 at 2.00

In Attendance:

Beth Cooper
Abbie Simpson
Therese Aram
Liam Garside
Natalie Garside
Emma Hunter
Kathy Lee
Min Zhang
Emma Street
Nina L Aitken

Apologies: Martin Clayton, Paula Shaw, Katie Jenkinson, Cheryl Thompson, Sally Moncreiff, Charlotte Bridle, Becky Walton, Sarah Morrell

1. Minutes of the previous meeting held on 5th October 2018

- 1.1 Tuck Shop: it was confirmed that the tuck shop rota has been reallocated and that regarding the query about allergies, only one person is now baking.
- 1.2 Documents: such as the Trustees and Constitution document have now been updated.
- 1.3 Bank Account: will be discussed under the Treasurer report.
- 1.4 Events: Winter Fair: Class Reps have been allocated their classrooms; Summer Fair the inflatables have been booked; Disco: DJ has been booked, note the date change to Wednesday 12 December.

2. Forthcoming events

2.1 Movie Night

105 tickets sold, there will be some last minute tickets on the door for children that change their minds on the day (cash on the door). It was agreed to provide refreshments for 115 children. There would be a register for all children, with two representatives per class, one teacher and one class rep. They will be responsible for picking up the children, responsible for their class during the event, letting them out to go home, it was agreed that children can bring their water bottles into the hall. Start time is 3.00pm and finish time would be 5.30pm.

Reception: Therese Aram and Jo Armistead

Year 1: Sally Bale

Year 2: Sarah Morrell and Paula Shaw (TBC)

Year 3: Katie Jenkinson (TBC)

Year 4: Emma Street

Year 5: Min Zhang

Year 6: Anna Whittaker

Action: It was noted that Class Reps would re-confirm who would be helping out at this event to Joint Secretaries or Chairs.

Refreshments: It was agreed that it would be shop bought popcorn, a carton of juice and a chocolate bar. Popcorn to go in a sealable bag and then everything in one larger bags. It was agreed that Beth Cooper, Nina Aitken and Therese Aram would meet at 1.00 on the Tuesday to pack up these items.

2.2 Winter Fair (7th December 2018)

Allocation of classrooms as follows:

Classroom 3: Katie Jenkinson (Class Rep)

Games, bottle tombola, chocolate tombola etc.

Classroom 4: Natalie and Liam Garside (Class Rep)

Crafts, Face painting, Gingerbread icing, Tattoos, Button Cards.

It was agreed that only 50 cards were needed at £1 per card. Spoons, glue and waterproof mats should be in the cupboard.

Action: NLA was asked to ask for volunteers for baking of the gingerbread (2 people to bake about 20 each) – done (TBC).

Classroom 5: Sarah Morrell and Paula Shaw (Class Reps) Kid's only room – present for parent. A request for unwanted gifts/items needs to go out.

Classroom 6: Therese Aram (Class Rep); Café

It was agreed that there would be about 50 mince pies, mulled wine, and Baking (BC was going to ask Nathalie Holmes to do the baking, NH has now confirmed), teas/coffees.

Cloakroom year 3/4: Min Zhang (Class Rep), additional parents to help. Present would need to be wrapped up these are in the FONS Cupboard. There would be a gazebo and chair that would need to be decorated, a Santa would also need to be found (Leo Hindles dad has been asked – TBC). Access to the staff room through the hall.

Action: Santa needed, presents wrapped, Gazebo/Chair decorated.

Hall: Kathy Lee (Class Rep), External stall holders, 3 people had currently said yes, it was noted that for next year the request for stall holders would

need to go out earlier. No contact yet from Imagine (Toy Shop), this will need to be confirmed. In the hall from 2.30 for setting up and then to move cars, MC to check if any teachers wanted a stall. Kathy stated that she had already recruited people to help out, it was confirmed that the sweet stall would also be allocated to this group and it was existing stock to be used.

Hampers/Raffle: Emma Street (Class Rep), there was discussion about the raffle tickets as to whether the normal raffle tickets would be used, Kathy stated that she may be able to print tickets off (Emma and Kathy to liaise with each other). The hampers rely on donations from classes.

Yr. 3,4,5,6: There would be a theme for each class: Xmas, Chocolate, Kids Crafts, Spa. These would be wrapped up in large fruit boxes with cellophane.

Rec, Yr. 1, Yr. 2: Bottles and Chocolates for the Tombola.

Please note: *On the day of the Christmas fair Class six and year 6 pupils will be available from 1pm, other classrooms can be available from 2.30pm if class reps want to come in and get their classroom/hall set up.

*Martin is going to start recruiting staff for the fair.

2.3 Disco (12 December 2018)

3.15 – 5.30, children would have 15 minutes to get changed. Food would be hot dogs and a drink and it is a kid's only event. Hot Dogs to be bought by BC. It was noted that this may be reviewed with regards to parents attending and having a bar area. It was agreed that the price should be £5 or £6.

Book Fair: In addition to the above the book fair was also taking place at the end of the month, books would be delivered on 30/11/18 with collection on 7/12/18.

It will run Monday (3rd), Tuesday (4th), Wednesday (5th) and Thursday (6th) with the timings of 9.00 – 9.30 and 3.00 – 3.30. BC would be in attendance on most days but there was a need for volunteers, NLA would ask Jo to request volunteers via the Jotter (Done – tbc). NLA could do either Weds or Thurs morning.

3. Treasurer report/finances/school requests

It was noted that SM had encountered some difficulty with the bank in transferring items but it is hoped that this would be resolved soon, nothing had gone out of the account, and a Tuck shop payment of £389.00 has been paid in. It was confirmed that the school lockers would cost £1508, the school has sourced £153.00, leaving £1355 to fundraise for.

4. To be raised at next meeting

4.1 Forms of media to distribute information

- 4.2 Date and time of future meetings
- 4.3 Update of web pages
- 4.4. School Lottery, Fundraising ideas

5. Date of next meeting

30th November 2018

MC has confirmed that for future meetings everyone will be invited via the School jotter (and would confirm if the room needed to be booked)