



COWLEY HILL

learning for tomorrow every day

Monday 28th January 2019

Dear Parents / Carers,

Head Bumps in School – Updated Procedure

At Cowley Hill we are always looking for ways to improve what we do and ensure that we keep our children as safe as possible. We have been reviewing how we record head bumps in school and from today have added in the use of red bands. These show that a child has had a head bump in school and ensure that all adults know when a head bump has occurred.

What happens if your child has a head bump at school?

- The child receives medical attention and first aid.
- Your child receives a red band with the date and time on it.
- A red letter is issued to give further information about how the head bump occurred.
- We will monitor your child in school.

If your child comes home with a red bump-band on please ensure that you continue to monitor them for 24 hours. If you see any of the following symptoms please seek medical advice from either 111 or your GP. In an emergency call 999.

- Unconsciousness, even if only momentary
- A severe headache
- Blurred vision
- Repeated vomiting
- Fits or spasms
- Bleeding or discharge from the mouth or ears

Occasionally we may be concerned about the health of your child after a head bump. If this happens we will call you and may seek medical advice ourselves. Using a letter and a band helps us to ensure that all adults know that an accident has happened both at school and at home and keeps us all informed.

If for any reason your child does not have a red letter please contact the school office for further information.

Kind regards,

Jon Hood.
Headteacher.