



Long Buckby Infant School

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Website: www.longbuckbyinfantschool.org.uk

26th February 2019

Dear Parent/Carer

Re: Reception Learning Experience to Conkers Discovery Centre

We are really excited to let you know that Reception will be going to Conkers Discovery Centre on Wednesday 27th March. The coach will be leaving at 9.00am and returning at approximately 4.15pm.

The cost of this trip will be £10. This includes entrance ticket into Conkers Discovery Centre and coach travel. The 'Friends' have contributed towards this trip in order to reduce the overall cost.

A requirement of the 1988 Education Reform Act is that the school has a charging policy. The school's charging policy states that 'when organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. Every effort will be made to keep these costs reasonable. However, where voluntary contributions are insufficient the visit or activity may be cancelled'. **By giving permission for your child to attend, you are committing yourself to pay for the cost of the trip.**

Please return the reply slip and payment by **Friday 15th March**. In certain circumstances financial assistance may be provided at the discretion of the Headteacher. Please speak with me should you require financial assistance.

Please ensure your child is dressed in suitable casual clothing, coats and shoes for this day, depending on the weather.

As all children at our school are entitled to Universal Infant Free school meals, the catering provider is able to provide a packed lunch which will include a cheese wrap, carrot & cucumber sticks, a piece of cake and a piece of fruit. You will need to provide a drink as this is not available with the Dolce packed lunch. You can either order a packed lunch from our caterer or you can provide your own packed lunch in a disposable named bag. Orders from our caterer will need to be placed by **Friday 15th March** using the reply slip attached, to enable the school to ensure the correct number of school packed lunches are provided. Please indicate on the reply slip whether you will require the caterer to provide a packed lunch or whether you will be providing a packed lunch for your child. Your child will also need an additional disposable drink for mid-morning; no bottles or fizzy drinks please. **If you have already booked a hot lunch for this day, please could you cancel it.**

We will require some adult helpers on this trip. Please indicate on the reply slip if you wish to help. Names will be drawn from a hat should more people volunteer to help than places available.

Yours sincerely,

Sarah Dugdale
Headteacher



Please return this slip by **Friday 15th March** in a named envelope (Cash/Cheques payable to Long Buckby Infant School)

Childs Name:..... Class:

- I give my permission for my child to visit Conkers Discovery Centre on Wednesday 27th March
- I would like to volunteer to help on the trip
- I enclose £10 for the full cost of the trip
- I would like the change to be donated to the 'Friends Make a Change' pot
- I would like the change to be returned to me

Packed lunches

- I would like Dolce to provide a packed lunch

or

- I will be providing my child with a packed lunch

Parents/Carer's Signature:.....Date:.....

