



PRAE WOOD PRIMARY SCHOOL
Everyone Valued, Everyone Learning

Headteacher: Jenny Sheppard M. Ed
Deputy Headteacher: Tracey Lockwood B.Ed Hons
admin@praewood.herts.sch.uk
King Harry Lane, St Albans, Hertfordshire AL3 4HZ
Telephone: 01727 751930
www.praewood.herts.sch.uk

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Dear Parents / Carers,

Unfortunately, Mrs Charsley is unable to be in school at the moment and therefore I am currently looking into cover teaching options for Blackthorn Class.

In the meantime, Mrs Lodge has very kindly agreed to increase her teaching hours for this week so that either she, or a member of the Senior Leadership Team, will be teaching Blackthorn class. Mrs Lodge is working alongside Miss Adams and the children are covering the curriculum as planned whilst Mrs Charsley is away. Once I am able to confirm the teaching arrangements for next week I will be in touch.

Mrs Charsley's absence from school will also mean that, unfortunately, she will be unable to meet with you at the forthcoming Parent Teacher Consultation evenings and so we have had to cancel the slots. Once Mrs Charsley returns to school I will let you know when these can be rescheduled.

I apologise for any inconvenience caused and I will update you as soon as I am able to.

Kind regards,

Jenny Sheppard
Headteacher