

# Parents Guide to parent teaching consultations online system

- First follow this link in your web browser:

<https://templewood.parentseveningsystem.co.uk/>

- Fill in the boxes as shown above. The email address is required for confirmation. You can keep this as a record as a reminder of your time.
- You must write 'Year' before the number in the year group box. I.e. Year 4

- Select booking day required.

- Choose your preferred time slot. (If you have more than one child at Templewood, there will be a column shown per teacher/per child).

*This system does not allow more than one appointment per child.*

16:00	+	+
16:10	+	+
16:20	+	+
16:30	+	+
16:40	+	+
16:50	+	+
17:00	+	+
17:10	+	+
17:20	+	+
17:30		
17:40	+	+
17:50	+	+
18:00	+	+