

## Sunny Bank Parents' Forum 9.00am on Monday 4<sup>th</sup> March 2019 at Sunny Bank Primary School

At Sunny Bank, we are proud to have a Parent/Carer Forum. The forum's sole purpose is to enhance communication between parents/carers and the school. **The forum will be attended by the Headteacher, Mrs T Bevan, who will be joined by Ms C McLachlan CEO of Vision MAT.** The forum is held termly. All members of the parent/carers community are invited, and people are encouraged to put forward items for the agenda prior to the meeting.

### Our Parents Forum is:

- A working group consisting of parents and the Headteacher.
- A time for parents to come together to share ideas, and put their views forward to the Leadership Team.
- A group of parents / carers to support the school and Headteacher in developing strong home/school partnerships.
- A group of parents / carers to support the school in its development and improvement, and in understanding and making links with the wider community.
- A way to capture the unique and varied skills, interests, knowledge and experience that our parents can offer school.
- An opportunity to give parents a voice and increase their active involvement in decision making, fostering a culture of ownership and participation.
- Specific time to develop our partnership between school and our parents/careers in order to support and promote children's learning.
- An advisory role and a consultative role between parents to the governing body.
- An opportunity to share the positive work of the school.
- A solutions focussed group.
- A place for the school to learn more about its parents and parents to learn more about the school.
- A group that is clear about its purpose and decides its agenda in partnership.

### Our Parents' Forum is not...

- A decision making body. It is involved in discussions and consultations, and coming up with recommendations. But it is the governing body that make the decisions and decide the strategic way forward for a school.
- The channel for individual issues or concerns. Concerns or complaints involving individual children, families or staff will not be discussed. These should follow normal school procedures. This does not stop parents giving their views on topics being discussed.
- A replacement for the governing body or PTA.
- A group that will become involved in staffing of financial issues. When does the Parent Forum take place? The Forum meets three times during the school year.

### How can I make my views known?

1. All parents can suggest agenda items or request that their comments are raised during the meeting via email: [office.sunnybank@visionmat.com](mailto:office.sunnybank@visionmat.com).
2. We aim to send a text out a few weeks before the meeting to allow agenda items to be suggested.
3. A week before the meeting, the agenda will be published to allow for comments to be collected (the agenda will be available on the Parents Forum school website).
4. Approved minutes will be put on the school website.

We look forward to seeing you!

**Mrs T Bevan**  
Headteacher

