

Hutton Cranswick CP School

Headteacher: Liz Burkinshaw
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1st March 2019

SPRING TERM PARENTS' CONSULTATION MEETINGS

Dear Parents/Carers

Parents' Consultation Meetings will consist of afternoon and evening appointments on two dates during the week beginning 18th March 2019. We will offer early appointments on Monday 18th March between 3.30pm and 5.30pm and later ones on Wednesday 20th March between 3.30pm and 7.00pm. **Please note that there will be no school run after school clubs on these two evenings.**

Please complete the slip below and return it to the class teacher by Thursday 7th March so that we can attempt to allocate convenient meeting times. Please fill in one form for ALL children in your care so that we can put families together in an effort to avoid lengthy waiting times. We also encourage any separated parents to attend the same meeting time unless there are any specific reasons why this is not possible. If a Passport Meeting has already been arranged for your child/children then you do **not** need a separate Parents Consultation Meeting as well.

If neither date is suitable, please let us know; it may be possible to arrange meetings at mutually convenient times either in person or over the telephone.

Yours sincerely

Mrs Liz Burkinshaw
 Headteacher

SPRING TERM PARENTS' CONSULTATION MEETINGS

Child(ren)'s name(s)

Class(es).....

Monday 18 th March	3.30pm-4pm	4pm-4.30pm	4.30pm-5pm	5pm-5.30pm	xxxxxx	xxxxxx	xxxxxx
Wednesday 20 th March	3.30pm-4pm	4pm-4.30pm	4.30pm-5pm	5pm-5.30pm	5.30pm-6pm	6pm-6.30pm	6.30pm-7pm

(Please circle the appropriate box)

