

Moss Bury Primary School and Nursery

Webb Rise
Stevenage
Hertfordshire
SG1 5PA
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Headteacher: Mr Michael Dean

4th March 2019

Dear Parent,

Parent Consultation Evening – Spruce Class

We are holding 2 Parent Consultation Evenings for Spruce Class. Mrs Jarman will be holding hers on **Tuesday 19th from 3:30pm to 6:00pm** in the small office next to the main office and Mrs Henley will be holding hers on **Wednesday 20th March 2019 from 5:30pm to 8:00pm** in the school hall. Parents are invited to meet the class teacher and discuss how their children are progressing.

Consultations will last no longer than 10 minutes. Please try to keep to this time.

If you choose a Wednesday slot, we will try to arrange appointments to link with other teachers. Please indicate this on the slip below for each child.

Please return each slip to the appropriate class teacher by **Friday 8th March 2019**. You will receive notification of your allocated time slot by Friday 15th March 2019.

Yours sincerely,

P.P.

Mike Dean
Headteacher

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Parent Consultation Evening – Spruce Class

Name of child

Name of Sibling/s and their Teacher

Please tick as many boxes as possible to indicate when you would prefer an appointment.

Tuesday 19 th March 2019		Wednesday 20 th March 2019	
3:30 – 4:00		5:30 – 6:00	
4:00 – 5:00		6:00 – 7:00	
5:30 – 6:30		7:00 – 8:00	

Parent's Signature.....Date