



**Application to Nursery School**

**Please note:** To process your application the attached 30 hours free childcare questionnaire must also be completed and returned with this form.

<b><u>Child Details:</u></b>				
<b>First Name</b>		<b>Middle Name (s)</b>		<b>Surname</b>
<b>Date of Birth</b>		<b>Nationality</b>		<b>Gender</b>
<b>Address</b>				<b>Post Code:</b>
<b>Nursery currently attended (if any):</b>				
<b>Is the child in the care of the local authority?</b>	Yes / No	If yes please give details/evidence below		
<b>Does the child have any special educational needs or educational Healthcare Plan (EHCP)?</b>	Yes / No	If yes please give details/evidence below		
<b>Does the child have any long-term illness, medical condition or disability?</b>	Yes / No	If yes please give details/evidence below		
<b>Family GP &amp; Address:</b>		<b>Health Visitor &amp; Address:</b>		
<b>What is the main Language spoken at home?</b>				
<b>Are any other languages spoken at home? (If yes please list them)</b>	Yes / No			
<b>Please list other children in your family and their ages.</b>				

**1<sup>st</sup> Parent/Carer Details**

Title		First Name		Surname	
Address (If different from the child's address)					
Post Code:					
Home No:		Mobile No:			
Are you currently in employment?	Yes / No		Full-time / Part-time		
Occupation:			Work No:		
Relationship to the child?					

**2<sup>nd</sup> Parent/Carer Details**

Title		First Name		Surname	
Address (If different from the child's address)					
Post Code:					
Home No:		Mobile No:			
Are you currently in employment?	Yes / No		Full-time / Part-time		
Occupation:			Work No:		
Relationship to the child?					

**I am aware that no guarantee can be given that a nursery place will be offered.**

Print Name		Date:	
Signed			
Email Address			

**When submitting this form you will need to provide your child's full birth certificate and proof of address (Council tax or utility bill, etc.). Please provide original documents and copies will be taken.**

Date Application Received
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## **30 HOURS FREE CHILD CARE**

All 3 and 4 year old children are eligible for the universal 15 hours entitlement but some children will be able to access an additional 15 hours – if their parent(s) meet the eligibility criteria.

To qualify, each parent (or the sole parent in a single parent family) will **need** to earn, on **average**, at least the **equivalent** of 16 hours on the **national minimum wage** per week and no more than £100,000 per year.

Please see overleaf the DfE eligibility criteria for 30 hours free childcare.

If you believe you qualify for 30 hours free childcare you must apply for the 30 hours code during the term in which your child has their 3<sup>rd</sup> birthday – the code will then be effective for the following term. If you apply after the term in which your child turns 3-years old then you will not be able to use the code until one term later. For more information and to obtain your code please apply on the childcare website.

<https://www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds>

- You will need your details (and your partner's, if you have one), including your:
- National Insurance number
- Unique Taxpayer Reference (UTR), if you're self-employed

To help us prepare and be able to meet the needs of families and children it is important to gather information on whether or not you qualify for 30 hours free childcare

**Please answer the questions below and return it with your nursery application form to the school office.**

Child's Name: \_\_\_\_\_

<b>Eligibility – please tick the answer that applies</b>		<b>Yes</b>	<b>No</b>
1	Does your family meet the DfE eligibility criteria for 30 hours free childcare?		
2	If eligible have you applied for and received your 30 hours code?		
3	Do you intend to access the full 30 hours childcare at this nursery?		
4	Would you consider going back to work (if unemployed) to enable you to access a 30 hours place?		
5	If you are only entitled to the universal 15 hours would you be prepared to top up the additional 15 hours at a cost of £120 per week?		
6	Would you be interested in Breakfast Club?		
7	Would you be interested in After School Club?		

### **IMPORTANT**

**Please inform the nursery if your circumstances change before your child is due to start nursery. An offer of a full time 30 hours childcare place will be dependent on the production and verification of your 30 hours code.**



## Will I qualify for 30 hours free childcare?

Parents of three and four year olds will need to meet the following criteria in order to be eligible for 30 hours free childcare:

- They earn or expect to earn the equivalent to 16 hours at National Minimum or Living Wage over the coming three months.
- This equates to £120 a week (or c.£6,000 a year) for each parent over 25 years old or £112.80 a week (or c.£5,800 a year) for each parent between 21 and 24 years old.
- This applies whether you are in paid employment, self-employed or on zero hours contract.
- The parent (and their partner where applicable) should be seeking the free childcare to enable them to work.
- Where one or both parents are on maternity, paternity, shared parental or adoption leave, or if they are on statutory sick leave.
- Where one parent meets the income criteria and the other is unable to work because they are disabled, have caring responsibilities or have been assessed as having limited capability to work.
- Where a parent is in a 'start-up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months.
- If a non-EEA national, the parent must have recourse to public funds.

## Who will not qualify?

A parent will not meet the criteria when:

- Either parent has an income of more than £100,000
- Either parent is a non-EEA national and subject to immigration control (and has no recourse to public funds)

## What happens if a parent loses eligibility?

- They will receive a "grace period" – this means they will be able to keep their childcare for a short period.
- Once the "grace period" has lapsed, the parent may be entitled to the universal 15 hour entitlement.