



# ST JOSEPH'S CATHOLIC PRIMARY SCHOOL REDDISH



Executive Headteacher: Mrs R Vayro

## Attendance & Punctuality. Incentives and Rewards

Dear Parents and Carers,

7.03.19

I have thoroughly enjoyed meeting many of you over the last few weeks. I am carefully examining every aspect of school practice and there are many exciting plans in store for St Joseph's.

One area, however, in which we are not meeting the high standards we set ourselves and which urgently needs your attention is that of punctuality and attendance.

In terms of punctuality, may I politely remind you that **school starts at 8.45am**. From Monday 11<sup>th</sup> March the school doors will open at **8.35am**, the class achieving the 'Magic Zero' of lost learning minutes will enjoy a reward each week. The score for each class will be calculated each day by recording the number of minutes after 8:45am any child arrives in school.

Whole school attendance is below the national expectation. Genuine reasons for absence are always taken into account, but whole school attendance currently shows a worrying trend which requires robust management.

Thank you to those families who take attendance and punctuality seriously and make every effort to ensure their children attend on time and every day. You are clearly aware of the importance of regular attendance at school.

Your child's education and welfare is of the utmost importance to us at St Joseph's. In partnership with school, your child really will do well and achieve well in later life - with good habits of punctuality and attendance playing an important part in that achievement.

It is also, of course, a legal requirement for parents to ensure their children attend school. We are developing some increased incentives and improved rewards for good attendance (which I have referred to above and which I set out below). Unfortunately, however, due to the numbers of children who do not come to school on time or often enough, I have no alternative at this point in time but to outline the following procedures which are now in place:

- 1: Every child's attendance and punctuality will be closely monitored each week.
- 2: If your child's attendance falls below 95% -the national minimum expectation, I will write to you directly, requesting formal and written reasons for absence.
- 3: Late arrival after the register is closed at 8.45am will be marked as an absence.
- 4: If your child's attendance falls below 90%, they will be considered a persistent  
*'We learn, grow together and look after each other as part of God's family'*  
*(Mission Statement)*



Higginson Road, Reddish, Stockport, SK5 6BG  
Tel: 0161 432 5689  
E-mail: [Headteacher@st-josephs-reddish.stockport.sch.uk](mailto:Headteacher@st-josephs-reddish.stockport.sch.uk)  
Website: [www.st-josephs-reddish.stockport.sch.uk](http://www.st-josephs-reddish.stockport.sch.uk)  
School Blog: [blog.st-josephs-reddish.stockport.sch.uk](http://blog.st-josephs-reddish.stockport.sch.uk)  
Twitter: @SJPSRed



absentee and you will be fined. There will be automatic further fines in subsequent half terms.

**5:** It is a legal requirement for parents to ensure their children attend school. Regrettably, if there is no improvement in attendance or punctuality and no proven medical reason provided, you will be referred to P.A.C.E, the Police and Criminal Evidence Act team. This referral is taken extremely seriously by the police and Children's Services.

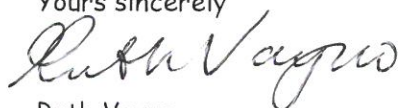
### Rewards & Incentives for Good Attendance

INDIVIDUAL Pupil Incentives for 100% Attendance	
Achievement	Reward
100% One full half term	Ice cream celebration at home-time
100% One full term	Certificate and individual prize in assembly
100% One full academic year	£10 gift voucher
Subsequent academic years	Two year £20 Three year £30 etc

CLASS Incentives for Good Attendance	
Achievement	Reward
100% attendance for full week	Own clothes day on Friday
Best class attendance for a half term	Ice cream celebration at home-time
Best class attendance for one term	Dominos class pizza party
Best class attendance the academic year- Calculated at final half term.	A class trip of their choice E.G cinema trip, zoo, bowling, beach etc.

Thank you for your cooperation and support with this important matter.

Yours sincerely



Ruth Vayro  
Executive Headteacher

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Higginson Road, Reddish, Stockport, SK5 6BG  
Tel: 0161 432 5689 Fax: 0161 442 5363  
E-mail: [Headteacher@st-josephs-reddish.stockport.sch.uk](mailto:Headteacher@st-josephs-reddish.stockport.sch.uk)  
Website: [www.st-josephs-reddish.stockport.sch.uk](http://www.st-josephs-reddish.stockport.sch.uk)  
School Blog: [blog.st-josephs-reddish.stockport.sch.uk](http://blog.st-josephs-reddish.stockport.sch.uk)  
Twitter: @SJPSRed

