



Barby CE Primary School **Class Teacher Job Description**

Core Purpose of The Post

To teach a class of pupils, ensuring that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.

To work as part of the teaching team and seek opportunities to work collaboratively with colleagues and other adults, including support staff, parents and governors, to raise standards by sharing effective practice in the school.

To maintain the positive ethos and core values of the school, both inside and outside the classroom, supporting children's pastoral needs.

Main Responsibilities

Professional Values and Practice

The Class Teacher will:

- ensure high expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds and be committed to raising the standard of their educational achievement;
- implement agreed school policies and guidelines;
- support initiatives decided by the Head Teacher and staff;
- understand how children learn and what impacts on their progress in relation to the pupils' physical, intellectual, emotional and social development and to understand the stages of child development;
- demonstrate, promote and maintain the positive ethos, core values, attitudes and behaviour expected from pupils of the school, both inside and outside the classroom, in accordance with the schools' policies;
- communicate sensitively and effectively with parents and carers recognising their contribution to pupils learning;
- understand the contribution that support staff make to teaching and learning and have the ability to foster good working relationships based upon mutual respect;
- to take responsibility for own professional development, through the school's performance management process;
- maintain good order and discipline amongst all pupils, in accordance with the school's behaviour policy;
- maintain the class website page, updating with relevant commentary and photographs

Knowledge and Understanding

- have a secure knowledge and understanding of subjects taught and to keep up to date with the EYFS Curriculum Baseline and the National Curriculum as well as the agreed syllabus for Religious Education;
- be aware of the standards and expectations of the Year Groups before and after the one currently being taught;
- understand responsibilities under the SEN code of practice and to seek advice from the school's SENCO as necessary;

Teaching and Learning

- set challenging teaching and learning objectives which are relevant to all pupils;
- provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge;
- monitor and assess teaching, giving immediate and constructive feedback to support children as they learn;
- keep appropriate and efficient records integrating formative and summative assessment into weekly and termly planning;
- record pupil progress and achievements systematically to provide evidence of the range of work and attainment over time;
- select and prepare resources and plan for safe and effective organisation, with the help of support staff;
- ensure that school resources are used appropriately and maintain school systems of resource organisation, taking responsibility for ensuring that resources are returned to the correct places;
- report to parents on the development, progress and attainment of pupils;
- use records as a basis for reporting on pupil's attainment and progress orally and in writing;
- keep an up-to-date planning file, regularly annotating, following school guidelines;
- plan and communicate tasks to support staff, providing proformas for them to complete for key tasks;
- maintain a stimulating, bright, lively learning environment that is well ordered and relevant.