



BARNSDALE HOUSE RESIDENTIAL PROVISION



STATEMENT OF PURPOSE



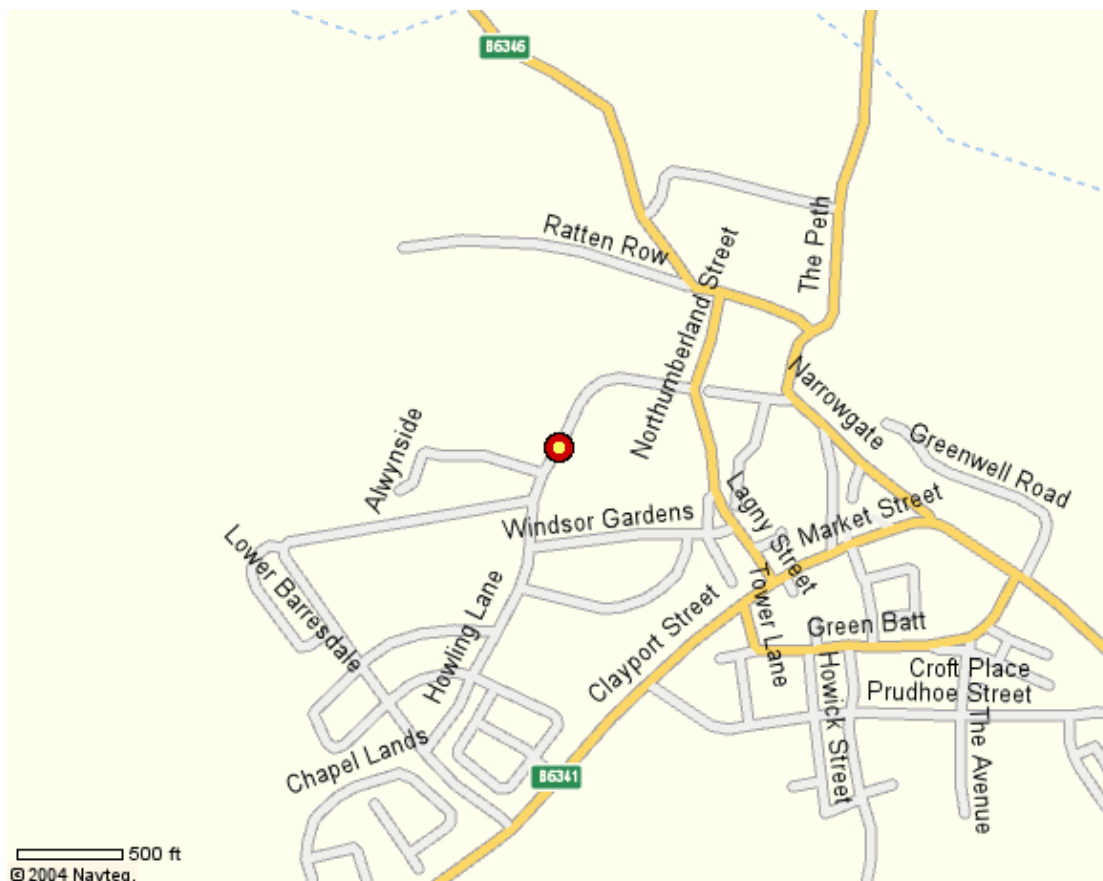
Location of Barndale House School

Berwick and the North

Travelling south along the A1 take the slip road signposted for Alnwick (B1340). Branch left, then at T-junction turn right onto the (B1340) (signposted B1340 Alnwick, Berwick) and cross road bridge. Continue forward onto the B1340 entering Alnwick. Turn right onto the B6346. Bear left onto Market Street B6341. Turn right onto Lagny Street B6346. Turn left onto Howling Lane. Arrive at Barndale House School.

From Newcastle and the South

Travelling north along A1 merge onto the A1068 (signposted A1068 Alnwick, Alnmouth) Entering Alnwick. At Oaks Hotel Roundabout take the second exit onto the B6346 (signposted Town Centre). Bear left onto Market Street B6341. Turn right onto Lagny Street B6346. Turn left onto Howling Lane. Arrive at Barndale House School.





Introduction to Barndale House School

Barndale House School is a Specialist Provision for children/young people from 2-19 years of age with a diversity additional needs, currently we are a 40 placement school, places in the school are provided for those pupils with a statement at present and in future an EHC Plan, the decision regarding these placements is made by Northumberland Local Authority, Statementing/EHC Plan Panel, not by the school.

Our Values and Aims

Barndale has committed to providing a safe, caring, nurturing and stimulating environment. That enables children and young people to reach their potential. Building on strengths and celebrating individual achievements

- Enable children and young people to interact and communicate with a wide range of people
- Enable children and young people to express preferences. To communicate their needs. To make choices, make decisions and choose options that other people act on and respect
- Promote self-advocacy or the use of a range of systems for supported advocacy
- Prepare children and young people for an adult life. Whereby they have the greatest possible degree of autonomy. Support them in having relationships with mutual respect and dependence on each other
- Increase the children and young people's awareness. Understanding of their environment and of the world.
- Encourage young people to explore, to question and to challenge
- Provide a wide range of learning experiences. For all children young people in each key stage suitable for their age.



Registered Provider and Senior Leadership Team

The Registered Provider:	Mrs Cath McEvoy Executive Director of Children's Services, Northumberland County Council County Hall Morpeth Northumberland NE61 2EF Tel: 07785285677
Responsible Individual:	Mr Colin Bradshaw Head Teacher Barndale House Residential Special School Howling Lane Alwick Northumberland NE66 1DQ
Joint Head of Care:	Miss Katrina Green Head of Care Barndale House Residential Special School Howling Lane Alwick Northumberland NE66 1DQ Mrs Shirley Fraser Head of Care Barndale House Residential Special School Howling Lane Alwick Northumberland NE66 1DQ



The Environment, Facilities and Services

Barndale House School has two buildings within the same grounds. The House (main building) is where you will find the residential provision. We have a kitchen, dining room, school hall, hygiene room, sensory room, bedrooms, relaxing areas, a games room and bathroom facilities.

Outdoors there is a sensory room, Eco garden, playground, play areas and gardening areas including a greenhouse.

A wide range of activities and leisure pursuits are provided both indoors and outside

Bedroom Accommodation and Sleeping Arrangements

Each young person has their own personal space/bedroom pod. They have access to a lockable cupboard to keep any personal items safe.

We encourage all children and young people to personalise their own personal space.

Admission Criteria

Children and young people are referred for Special Education following assessments made by a number of professionals, as well as contributions from parents, which leads to a written legal statement of the child/young person's Special Educational Needs.

Written referrals containing information about a child/young person's needs would be sent to the Head Teacher by the Local Educational Authority in order for the school to consider carefully whether the child/young person's Statement of Educational Need can be met at Barndale School.

Families moving into the Alnwick area from another part of the country who have a child/young person with a Statement of Educational Need may contact the school directly or through the Local Educational Authority at Northumberland County Hall, Morpeth.

Those children and young people who attend Barndale House School may be offered the opportunity to access the residential provision for extended days or overnight stays.

The benefits that the residential provision can offer an individual child/young person may frequently be identified at the child's educational annual review.

The range of residential opportunities offered to the child/young person will take into account their individual needs and their ability to access the provision.

Planned Admission

All children and young people are involved in the induction process.

We liaise with the child / young person and their parents or carers. We gather as much information as possible about the individual and their needs. We give information about the service and facilities we provide.

Pre Residential Information and Meetings

The induction process includes a pre residential meeting with parents and carers. The aim of the meeting is to gather as much information as possible about the individual needs of the child/young person. . It is also an opportunity for the parents or carers to have an extra tour of the residential building and grounds. And also to give information about the service and facilities we provide.

We will arrange a pre-residential meeting with the young person's parents or carers prior to any induction to the residential provision. The aim of the meeting is to liaise with the young person and their parents/carers to gather as much information as possible about their individual needs. It is also an opportunity for the parents/carers to have an additional tour of the residential building and grounds, to give information about the service and facilities we provide.



Induction to Residential Provision

Arrangements will be made and agreed for the young person to visit Barndale Residential Provision for an extended tea stay. This is an opportunity for the young person to meet the residential care staff team and become familiar with the residential setting.

Withdrawal from the Residential provision

Notification of withdrawal from the residential Provision would be discussed with the family/carers and any other relevant professionals; it would be determined by the following:

- The young person leaving the school.
- If the residential provision can no longer meet the individual needs of the young person
- The young person does not wish to access the residential provision
- The parents/carers no longer wish their child to access the residential provision.

Leaving the Residential provision

The Residential care staff team will support the young person in preparation for leaving the residential provision. This may be a very daunting time for the young person and requires the staff team to provide support and reassurance.

A leaving party is arranged for the young person's last evening, they choose what it is they would like to do bowling, disco, BBQ etc.

The Residential Provision provides each young person with a small photo album as a leaving gift.

Residential Key Worker

Each young person will be allocated a residential Key Worker. Their key worker will be identified prior to their pre residential meeting.

The Key Worker is the nominated welcoming and familiar adult for the individual young person when accessing the residential provision. The longer term purpose of the allocated key worker is to ensure the young person feels safe and secure during their residential stay.

The role of the allocated key worker is to enhance the development of the young person's independence and social skills through organised leisure pursuits and community based activities.

To monitor and assess the young person's progress through the implementation of individual learning plan targets.

Being a key worker means working towards meeting a whole range of social, spiritual, emotional and intellectual needs in a way that promotes dignity, choice and independence.

Consultation with Young People

Wherever possible, young people will be consulted and make choices about the day to day running of the residential provision and their daily routines. We ensure that we provide appropriate adapted and individualised communication resources to enable young people to express their views and wishes. We also listen to parents, carers and other advocates on their behalf.

We hold a residential forum every half term with the young people covering a range of items including activities, menus, redecoration and equipment.

The independent visitor will conduct unannounced monitoring visits and consider how the views of young people are taken into account by the residential provision based on each individual's personal context.



Arrangements for Contact

All young people have free access to a telephone to contact their parents, carers and family members.

Representation and complaints

Barndale Residential Provision has a complaints procedure that is available to the young person residing within the residential provision and anyone who wants to make a complaint. The complaints procedure is readily available in a simplified pictorial format. Young people are actively enabled to voice and share any concerns with whom they choose.

Additional contacts to make a complaint:

Mrs Wendy Taylor
Residential Governor
C/O Barndale House School,
Howling Lane
Alnwick,
NE66 1DQ

Mrs Sue Wildsmith
Residential Governor
C/O Barndale House School,
Howling Lane
Alnwick,
NE66 1DQ

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone 0300 1231231

Arrangements for Religious instruction and Observance

Barndale Residential Provision is able to accommodate any requirements with regard to religious and cultural observance including dietary considerations. Information is obtained during the admission process from both the young person and their parents or carers in relation to the young person's religious need and their wishes would be sought and respected at all times.

Arrangements for young people's Health

The general health care of the young people attending Barndale Residential Provision remains the responsibility of their parents/carers. However, procedures are in place should young people require emergency medical care whilst residing overnight. If a young person was ill during their stay it would be necessary for arrangements to be made for them to go home.

The young people accessing the residential provision often have complex, specific needs which may include epilepsy, diabetes and specialist diets, etc. To accommodate this we ensure all staff is first aid trained and have undertaken any specialist training required. In addition, we receive support and advice from the school nurse.

A varied and balanced diet is offered and young people are encouraged to participate in menu planning and the preparation of some meals.

Parents/carers are welcome to send in child monitoring equipment (baby monitor) if they wish to do so. This will be monitored by the waking night care staff.



A range of activities are offered which promote exercise and general wellbeing.

Administration of Medication

It is the duty of the parents to ensure that the school nurse and residential care staff are fully informed regarding their child's needs and relevant medical requirements.

All medication must be provided in adequate quantities and in the original containers, which are clearly labelled. From the labelling it is necessary to be able to **identify the drug**, its **strength**, **expiry date** and the **child/young person's name** where possible. If a **drugs name** and/or **its strength cannot be established**, it should not be administered until clarification has been sought.

Any medication prescribed by a doctor is kept securely in a locked cupboard and administered accordingly. Prescribed medication is administered by appropriately trained staff and recorded on appropriate medication sheets located in each unit. Young people of sufficient age, understanding and competency will be encouraged to administer their own medication following an individual risk assessment.

Arrangements for young people's Education

The educational and residential care staff work collaboratively to devise, implement and evaluate integrated education plans. Appropriate support and monitoring procedures are in place to ensure that this process is undertaken effectively. Staff ensure that all young people have an Individual Learning Plans (ILP). The Head(s) of Care attend all Children who are Looked After reviews where placement plans will be reviewed and agreed, parent and carers meetings, Annual Education reviews, ILP meetings and open days. They will also liaise on a daily basis with the young person's teacher and key education staff to ensure effective communication of information.

Arrangements for dealing with reviews and placements plans

Each young person has a placement plan that clearly sets out the assessed needs of the individual, the objectives of the placement, how these are to be met on a day to day basis, the contribution made by the staff and how the effectiveness of the placement is to be assessed in relation to each element of the plan. The plan includes:

- Health needs and Health promotion
- Care needs including safeguarding and promoting welfare
- Physical and emotional needs
- Educational needs and attainment targets
- Cultural, religious, language and racial needs and how they will be met.
- Leisure and recreational needs
- Contact arrangements with parents/carers and family.

Young people's rights

We believe that all young people whatever their background, ethnicity or gender have the right to be treated fairly, equally and with respect. We encourage all young people to value themselves and others and to respect property.

All young people accessing the residential provision have the right to be free from abuse, fear and oppression and to experience safety and security. They have the right to be heard and they will be listened to.

Staff Details

Barndale House School residential Provision places a great importance on recruiting and retaining competent staff that possess appropriate qualifications and experience. We aim to appoint a staff



team of mixed ages, gender and ethnicity, that will individually and collectively present as positive role models for the young people in our care. Consequently young people will receive the care and support they need from trained competent staff.

Arrangements for Staff Supervision, Training and development

Supervision and continuing staff development

The object of supervision is to monitor individual performance against identified standards, support staff in their day to day working roles and responsibilities and develop them in their professional role, by offering guidance, advice and training.

Key Points of Barndale Residential Provision's supervision Policy are:

- All residential care staff receives supervision. Supervision is pre-planned and takes place as per Standard 28 of the National Minimum Standards.
- All residential care staff are regularly supervised by a Head of Care every half term (six weeks). The length of supervision is dependent upon the individual's role and level of experience. However, it should be no less than one hour.
- The Head of Care keeps a written record of the supervision. The Residential care staff team may access their supervision documents at any time or receive a copy on request.

The Head(s) of care receive supervision every half term (six weeks) from the Head Teacher.

At Barndale residential Provision we have a very experienced and dedicated staff team whom bring a diverse range of skills to their work practice.

Regular staff meetings facilitate sharing of information, continuity, developing skills and learning retrospectively from issues/incidents.

Training

All of the residential care staff at Barndale House have/will complete a comprehensive induction package using the CWDC Induction Standards as per the national Minimum Standards.

The Induction training programme includes:

- The Management of Actual or Potential Aggression (MAPA)
- Fire Awareness training
- Basic food Hygiene
- Emergency First Aid at Work including paediatric First Aid
- Safe Administration of Medicines
- Blood Glucose Monitoring Training
- Administration of Buccal Midazolam
- Safeguarding Children and Young People
- Handling people with Special Educational Needs
- Diploma – Children and Young People
- Care Planning
- Person Centred Care
- Principles of Care and Confidentiality
- Record Keeping
- Communicating Effectively

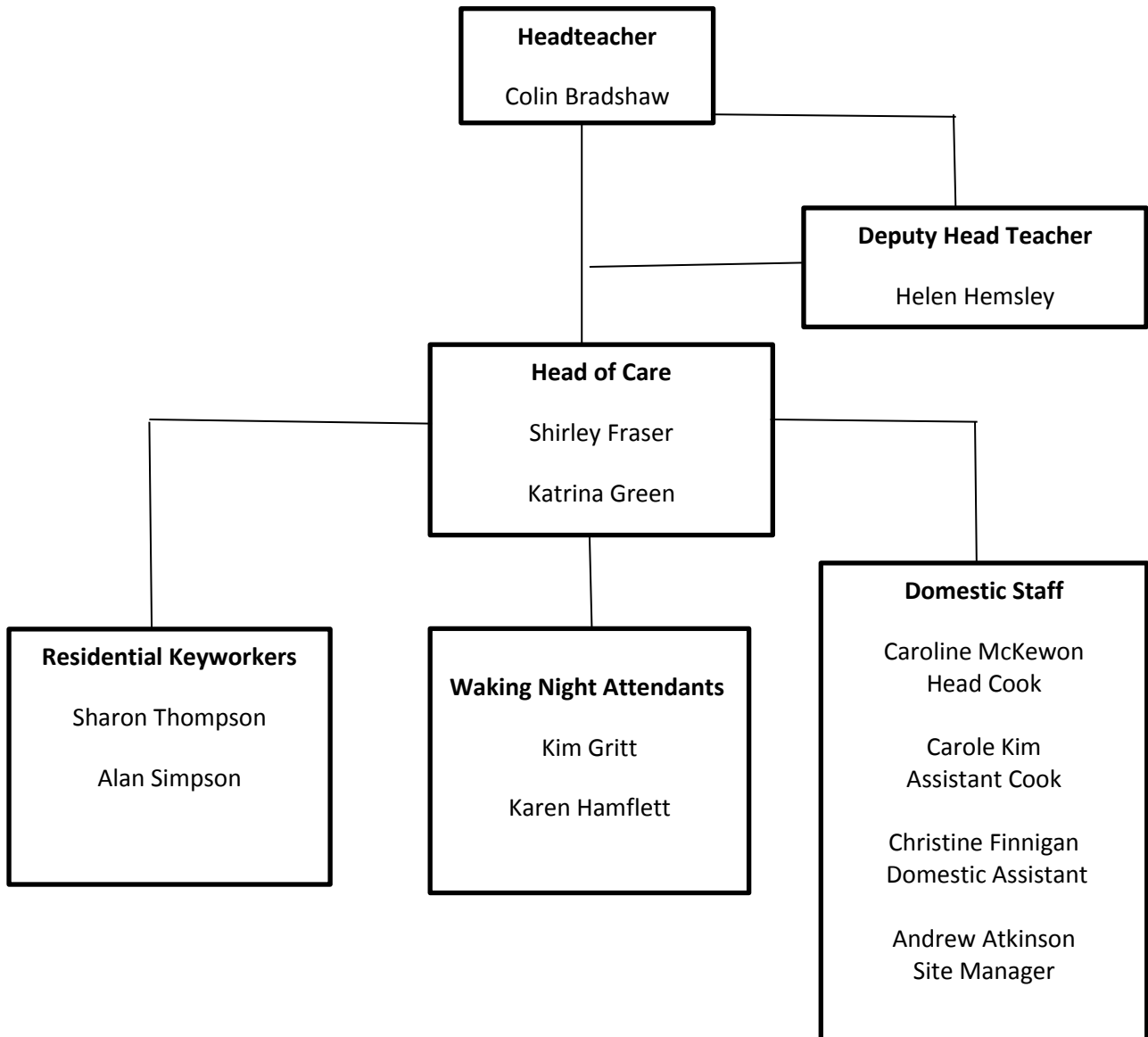
All residential care staff will be enrolled on the level 3 diploma in child care depending on their position with Barndale House residential provision, but only in completion or together with their induction training.



Each member of staff receives regular supervision and annual appraisals, which is linked to performance management. Within this process feedback is given and received on professional development and individual training needs/targets set.

Barndale House School recognises that our residential care staff team forms the essential strength of our service and we are committed to supporting individual growth and development for our employees.

Staffing structure





Arrangements for Safeguarding and child protection including countering Bullying

Comprehensive details of the Joint Agency protocol and procedures for the protection of children are included in the Inter-Agency Procedures and Practice Guidance document from Northumberland Safeguarding Children Board. This is available to all staff at Barndale residential provision via the County Council's intranet and a hard copy in the residential care office.

Child Protection is part of the induction training for new staff to become familiar with and gain an understanding of child protection issues and protocol. All staff receives regular training in Child Protection, provided by Northumberland Safeguarding Children Board, as part of their ongoing professional development.

The designated safeguarding lead is responsible for managing allegations and would liaise with the Local Authority LADO in the event of an allegation being made.

The designated safeguarding lead is: Colin Bradshaw
The deputy designated person(s) is/are: Helen Hemsley, Katrina Green and Shirley Fraser.
The nominated child protection governor is: Dr Christopher Benjamin.

Barndale House School has installed a swipe card system which prevents the vulnerable children and young people exiting the building without an adult being present. This does impose a 'restriction of liberty', but any young person who wishes to exit can do so (due to their high level of vulnerability) with an adult present.

Due to the vulnerability of the young people they are supervised by staff at all times.

Arrangements for Behaviour Management and Support

Young people have the right to feel safe at Barndale House School Residential Provision. Equally, young people are expected to demonstrate respect for other young people, staff and the building. All young people need to know what the boundaries of acceptable behaviour are, both for their own protection and the safety of others.

It is a misconception that a child/young person because of his/her learning difficulties will not be able to understand the difference between acceptable and not acceptable behaviour.

Physical intervention should always be an absolute last resort but, if physical intervention is required, staff will use the Management of Actual or potential Aggression (MAPA) Training programme. This is an accepted (by Northumberland County Council) safe method of physical intervention with the emphasis on safety, comfort and integrity for both the young person and staff.

The MAPA® Philosophy

MAPA training enables staff to safely disengage from situations that present risks to themselves, the pupil, or others. Participants learn to safely and effectively use a range of holding interventions that are appropriate to the circumstances when a person expresses themselves through challenging, aggressive, or violent behaviour, and to make defensible choices regarding the use of disengaging from and/or holding a person.

Upon completion of the programme, other benefits include the abilities to:

- Establish emotional contact and bonding between staff and the pupil through the use of verbal and physical interaction.
- Allow the expression of anger, frustration, anxiety, and emotional turmoil in a safe and controlled environment.



- Enable staff to explore issues of threat and confrontation with the pupil.
- Enable pupils to recognise their feelings and to learn to express themselves in meaningful and constructive ways.
- Help pupils identify and adopt alternative coping strategies.
- Help pupils and staff alike develop more meaningful and trusting relationships.

All Barndale House residential care staff are MAPA trained. Staff are re-verified on an annual basis.

Incidents are carefully monitored, evaluated, reviewed and recorded. All information gathered is assessed and used to inform practice and management decision.

Barndale House Residential provision has a clear policy on bullying. Both young people and staff are valued as individuals and any form of bullying will be strongly challenged.

The THRIVE Approach

Barndale School has adopted the Thrive Approach and is currently establishing a whole school approach to allow all staff to implement key strategies regularly, repeatedly and consistently. Currently the Deputy Head-teacher and another Class-teacher are licensed Thrive Practitioners and as such are to assess pupils following set principles, devise individual action plans and suggest strategies to be used across the curriculum and throughout the school and residential facility. Thrive is a systematic approach to the early identification of emotional developmental need in children and young people so that differentiated provision can be put into place quickly by the adults working most closely with the child or young person. The Thrive Approach can make learning more accessible, more effective and more fun. It enhances emotional literacy and directly contributes to the development of learning across the social and academic curriculum. It is preventative, reparative, pragmatic and assists children and young people to develop resilience and resourcefulness.

Missing Persons

A joint protocol is in place between Northumberland Children's Services and Northumbria Police, regarding children and young people missing from home and care. Northumberland County Council has a dedicated social worker for children who are missing. The social worker for children who are missing works closely with the police, social workers, education and parents/carers to ensure appropriate responses are put in place to address any missing person incidents.

Running away from Barndale House Residential Provision or wandering off during an outside activity would be deemed a matter of high risk and appropriate and immediate action would be taken. Due to the needs and vulnerability of the children/young people, if all other techniques failed, and as a last resort then physical intervention may be used to ensure the young person's safety.

The Head (s) of Care will keep and review a record of all occasions when a young person is absent without permission.

Fire precautions and emergency procedures

All residential care staff are trained in fire safety and fire drills are practised and recorded every half term. A fire risk assessment and evacuation plan is in place which is reviewed annually.

We are inspected regularly by the local fire brigade who confirm we have adequate means of fire detection and prevention equipment, training and procedures.

Gas installations are checked six monthly and electrical appliances are checked annually.

We have a no aerosols policy and request that no young person or staff member bring any aerosols within the residential provision whilst they reside overnight.



Comprehensive arrangements regarding health and safety have been approved by the appropriate organisations. Fire precautions have been designed in partnership with the local Fire and Rescue Service who monitor their efficiency regularly. All staff and young people are supported to understand and observe health and safety policies and where necessary training is given.

The residential provision aims to ensure that all members of staff undertake at least 2 fire drills per year.

The staff team undertake annual fire training.

The residential provision aims to ensure all young people accessing the residential provision undertake a minimum of two fire drills per year.

Food Hygiene

There is a clear policy and practice guidance in relation to food hygiene to ensure compliance with relevant legislation and with standards set by the Environmental Health Department of the County Council.

All staff is trained in food hygiene to ensure compliance with relevant legislation and with standards set by the Environmental Health Department of the District Council.

Inspection and Monitoring by Independent Visits

Ofsted

Barndale House Residential Provision is regularly inspected by Ofsted. Ofsted produce a report of their findings, which is available on the schools website. <http://www.barndalehouse.com>

Independent Visits

Standard 20 of the National Minimum Standards for Residential Special Schools stipulates that Barndale House Residential Provision arrange for a representative who is independent of the management of the school to visit the Residential Provision six times, spread evenly over the course of the academic year and complete a written report on the conduct of the Residential Provision. Written reports of all monitoring visits are provided to the head teacher and presented to the governing body.

Independent visits are unannounced.

Barndale has identified Tonia Chirnside and Alyson Purvis to conduct the independent visits. Tonia and Alyson are both regulation 43 inspectors employed by Northumberland County Council. They have both worked for Northumberland County Council for over 15 years and have been Contracts Officers for Children and Adult Services.

Tonia can be contacted by:

Telephone: 01670 623293

Email: Tonia.Chirnside@northumberland.gov.uk

Alyson can be contacted by:

Telephone: 01670 622791

Email: Alyson.Purvis@northumberland.gov.uk



Independent Visitors

Tonia Chirnside and Alyson Purvis



Governors Visits

Barndale's Residential Link Governor has a responsibility to visit the residential provision on a regular basis. The aim of the visits is report to the governing body on the conduct of the residential provision. The main focus will be the safety, wellbeing and development of all children and young people and staff. Ensuring that the residential provision is delivering effective care. Adhering to the aims of the whole school and the philosophy of the residential provision's care practice.

Barndale's Governing Body has identified Wendy Taylor as the Residential Link Governor.

Residential Governor

Wendy Taylor





Children's Commissioner

Anne Longfield OBE is the Children's Commissioner for England.
Anne Longfield OBE is the Children's Commissioner for England.

Anne has a legal duty to promote and protect the rights of all children and young people in England. Focussing on children and young people with difficulties or challenges in their lives. Those living away from home, in or leaving care, or receiving social care services.

Anne's work focuses on making sure that the adults in charge who make decisions and listen to what children and young people say about things that affect them. She encourages adults, including the people making decisions about children's lives, always to take their rights, views and interests into account.

If you feel that your rights are not being valued by the people responsible for your care. You may contact the Office of the Children's Commissioner. Using the contact details below and ask for some help in addressing any concerns you have.

The Office of the Children's Commissioner
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT



Free Tel: 0800 528 0731
Email: advice.team@childrenscommissioner.gsi.gov.uk
Tel: 020 7783 8330
Email: info.request@childrenscommissioner.gsi.gov.uk

The statement of purpose was ratified on **22nd May 2018** and will be reviewed **May 2019**.