

Highburton CE (VC) First School



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Charging Policy

Approved:
January 2019

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1 Introduction

In accordance with the Kirklees Policy for charges and remission on school activities based on sections 449 - 462 of the Education Act 1996; the following guidelines apply to the Highburton C E (VC) First School Charging Policy:

- All education during school hours is free, including supply of any materials, books, instruments or other equipment.
- We do not charge for any activity undertaken as part of the National Curriculum.
- Any surplus made by school from providing facilities or services must be re-invested in the school or in the service.
- If the number of places is limited, no decisions on who can attend will be made on the ability of parents to pay charges.
- Parents on low incomes and in receipt of benefits and eligible for Free School Meals, will be informed of support available to them when being asked for contributions towards the cost of school visits.

2 Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to make a voluntary contribution to the cost of the trip and any transport costs, as applicable.

No individual child will be refused the opportunity to take part if parents/carers feel unable or unwilling to make the contribution as requested. However, if we do not receive sufficient contributions we will be unable to fund the visit and it may have to be cancelled.

Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities that may be organised by the school, which require voluntary contributions from parents.

examples:

- visits to museums, churches and other religious buildings;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- recorders and recorder music books;
- residential trip for Year 4 & 5;
- specialist visitors in school;

- music events.
- workplace visits
- see schedule of educational visits on school website under curriculum
<http://www.highburtonfirst.org.uk/curriculum>

In calculating the cost of activities an amount may be included in relation to:

- any materials, books, instruments, or equipment provided in connection with the optional extra;
- the cost of the venue;
- cost of specialist instructors/ tutors

3 Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we are able to make a charge to cover the costs of board and lodgings during their stay. However, transport and activity costs are voluntary. Parents have the option of paying on a weekly/monthly basis as well as in a lump sum, to ease the financial burden. Children receiving pupil premium will not be required to pay for board, lodgings, activities or transport.

4 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. We do ask for voluntary contributions towards the maintenance and repair of brass instruments.

Music lessons requested on an individual basis, from Kirklees Music School are charged in accordance with their charging policy.

5 Swimming

The school organises swimming lessons for all Year 4/5 children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

6 Extra Curricular Activities

The school offers additional activities after school, eg. rugby, dance, choir, etc. Any surplus is used to provide resources for the activities.

7 Pupil Premium

At present, for children receiving pupil premium, the school receives funding through Pupil Premium. If they are going on a trip or wish to join an extracurricular class that charges, then this is paid by part of the Pupil Premium, as is permitted under the terms of the Pupil Premium. This prevents

discrimination on financial grounds and benefits from the social, physical and emotional aspects of these clubs.

8 Friends of Highburton First C E (VC) School FoHFS (formerly PTA - Parent Teacher Association)

At present, the FoHFS make a contribution of £5 per child per class, for the teachers to use as they deem appropriate. They often use this towards the cost of a class trip e.g. transport/coaches. This is to reduce the financial burden on all families.

9 Transport

Any transport provided by the school in school hours must be provided free of charge (though a voluntary contribution could be requested).

10 School Lettings

At present, the school does not charge afterschool clubs for use of the school facilities as we wish to broaden the range of opportunities for our children and some of the clubs are run by the staff for the children. The school does not let its facilities at any other time to other groups or for community activities as it would be unable to recover the cost of doing so in the level of charges that would be acceptable to such groups.