

PTA Committee Meeting 8pm, 5th September 2018

Crown and Cushion

Sally Adelman (Chair)		
Fiona Cox (Treasurer)	Shelley Frost	Michelle Houghton-Kearney
	Cassie Prior	Andy Greaves
Siobhan Lawton	Helene Savory	
Catherine Wilamowska	Michelle Downes (Head Teacher)	Louise Rabbett
Rachel Greaves	Sarah Thomas (Secretary)	
Emily Iles		

Apologies

Michelle Houghton-Kearney, Louise Rabbett

It was agreed that Louise Cadwallader and Sarah Dutton should be taken off, however Louise will help when needed.

Minutes

July minutes were approved.

Finance

We have just under £7,400 in the bank, which is good. We have the £735 to pay for the rest of the early years equipment that was agreed at the end of last year. The class stipend of £200 per class also needs paying, the sooner the better for the teachers, so that they can plan what they would like to spend it on to enhance topics and learning for this year. It was late being paid last year, due to early large spending on new computers.

This means that we have well over £5,000 in hand which is healthy. We do have expensive school trips, however it's better now that we give parents the choice of paying the subsidised amount or the full cost as this counter balances against the few that don't pay at all. KS1 are going to Oxborough Hall on 10 October and KS2 are going to Warwick Castle on 17 October. There may possibly be a summer trip. The coach for years 5 and 6 for Hilltops. Also Drayton Manor for year 6's after SATS, so we will have less money to spend on big projects, unless we get a grant from anywhere.

The giving machine is massively down, it's completely anonymous if you wish it to be. You do need to download software. We need to shout about the app. We could do with wider family and community using it, it has access to most of the big brands and a few others too ie Amazon, John Lewis. Catherine confirmed that she had got around to using it and it was very easy, Catherine agreed to do a testimonial. Michelle to push at Governors meeting too. *CW, MD*

Michelle's wish list:

Mobile PA System – Fi to talk to Simon to see what would work best *FC*

Swimming pool cover – just the bit at the end that gets pulled across. Claire Jarvis thinks she may have found one, but not sure of cost. Fi questioned if all the sugar tax money had been spent and if not if this could be covered from those funds? *MD*

EVENTS

Tissues and Tear

This went smoothly, this was well attended by a mixture of new and existing parents.

UPCOMING EVENTS

Gransden Show – 29 September

We had agreed on a mini café oley, with crafts for kids, to do there or takeaway. This is just a window for the school and PTA. Macro art are doing some banners for us. Fi to do a plate with a poem for cakes to be brought to school on Friday 28 September. There will be a craft table and somewhere for parents/guardians to sit. There were a few questions about power for the urn and water supply – the alternative is juice and cake/ice lollies, Sally to find out. Fi, Sally and Sarah's husbands are away that weekend. It was agreed that we would run from 10 – 4, the show opens at 8, but there won't be much of a call for tea and cake until 10. Therefore there will be 6, 1 hour slots for 2 people each, Fi and Shelley to do the first hour, Emily volunteered for 2-3. Andy, Siobhan and Helene weren't sure whether they would be attending or not. *SA FC*

Bag 2 School – 1 October

We need to push this, make it clear to people that they can drop off the day before.

Disco – 12 October

Helene to buy crisps and ice pops. Louise Rabbett has offered to do tattoos (left over from fete) and gem stone up those who want to. UV won't work as it will be too light still. We are always fighting against cricket in the summer and scouts in the winter, also the school is smaller than it was. Yr 5 and 6 will go if no-one says that "it's not cool" otherwise you will get very few, if any. We have nothing to lose by trying something different. Have a "magic" theme, dress up for those who want to with a prize of a magic set for the best costume. Requests like last time worked well. The chairs around the edge worked well last time. Louise Rabbett has agreed to do a poster. *HL, LR*

Café Oley – 19 October

Date has been set, Vertas have a bake sale on 21 September. *CW*

AOB

Advertising of events etc

Sally has a blackboard, which she is going to get Louise to keep updated with upcoming events. Vicky Darroch has the A board, which we need to make better use of. Also it was asked if we could put things in the covered board where the lunch menu is on the wall up towards Holly class.

Events – volunteers to organise

Café Oley – Catherine Wilamowska

Christmas Cards – Andy Greaves

Bags 2 School – Peggy is happy to continue organising this

Cinema/disco – Helene, Peggy happy to keep doing the spreadsheet/hosting

Christmas production – Sally Adelman (There isn't going to be a band this year, Andy volunteered to help Fi/Simon if required, alternatively PTA)

GORM – Fi Cox

Fete – Sally Adelman

Father's and Mother's Day Shop – Cassie Prior

BOGT – Sally Adelman

Quiz – Andy confirmed he was happy to do again and compare etc at BOGT

Sarah asked if anyone could take over the roundabout insert – Siobhan Lawton agreed.

Sarah confirmed that she was happy to continue with the lettings forms that the school required whenever we use the school hall and any TENS licences we need.

We do have a group of people that are willing to help out, but can't commit to being on the committee, there is no formal list etc as the new GDPR legislations complicated this.

Christmas Cards

Sally couldn't find the deadline list, but advised Andy to stick to Fi's dates. We have the packs, Fi to show Andy how things work, there is scope for more buying, but the templates need to be in in October. Fi to give Michelle the deadlines. PTA can go into classrooms and assist teachers. There were many discussions about alternatives, different times of year and being more individual/personal, however the teachers and classroom assistants don't have the time to sit with each child, especially in KS1. *FC, AG*

Grants

Ideally it would be good to take it in turns to apply for grants, December and July there won't be anyone applying. The type of grant applied for depends what we are looking to fund, the forms can vary from requiring tick boxes to statements or simply a letter. Sally to send the drop box link that has all the information that anyone should require. We raise above average per child compared with other PTA's. The merit of using a particular event to raise money for one thing and letting parents know what we are aiming for at each event was also briefly discussed. *SA*

Dates

Fete is on 15 June and BOGT is on 12 July.

Newsletter/boasting poster/calendar

The facebook group needs to go in the newsletter. We should send a printed version of the newsletter home in the first few days and/or a printed A4 calendar for fridges with the school events, Sally to see if she could find a company to print these – there are 135 children. We didn't boast much last year, we should do a boasting poster. *SA*

There isn't a big purchase that we are aiming for this year, where a visual board with a running total would be useful.

Adults evening

There was a lengthy discussion about either a family or adult evening – race night, bingo or similar. It was decided to try a bingo evening on 16 November at the school (anywhere else would incur a hire cost). Emily volunteered Marcus to be caller, Karoline Mansell possibly has a bingo set. We can lay on snacks or cheese and wine. Post meeting Emily Iles agreed to organise this. *EI*

Ideas for children's evenings pop quiz, bingo as possibly alternatives to the October and May disco or November and March cinema.

AGM

Potential new members, Catherine Sykes-White was quite keen, Sarah Thurbin. Also possibly Sarah Bray, although isn't wasn't clear if she was involved with Barneys.

Next meeting AGM

Wednesday 3 October at 7.30 in Silver Birch.