

Siobhan Lawton's House

Sally Adelman (Chair)		
Fiona Cox (Treasurer)	Shelley Frost	Michelle Houghton-Kearney
	Cassie Prior	Andy Greaves
Siobhan Lawton	Helene Savory	Claire Kristensen
Catherine Wilamowska	Michelle Downes (Head Teacher)	Louise Rabbett
Rachel Greaves	Sarah Thomas (Secretary)	Andrew Kluth (Governor)
Emily Iles	Claire Jarvis (Deputy Head)	

Apologies

Shelley Frost, Catherine Wilamowska

Minutes

November minutes were approved.

Finance

We have just over £7,000 in the bank. All looks good to be on track to raise the same as last year, excluding the HDC grant of £5,000

Michelle said the class books are around £350, this was agreed as the Giving Machine had £300 at the end of last year. Both Siobhan and Emily said now that they have been using Giving Machine with the prompt it is so easy. Michelle had priced the books on Amazon, Andrew suggested it may be worth approaching Waterstones in St Neots to see if they could match or beat the discounted Amazon prices, Michelle said she would try them.

Michelle stated that the school budget is so tight that they don't have any money to spend, they have had to buy new smilies, merit badges, totalling approximately £500 – it was agreed that the PTA would cover this.

The makeup for the plays came to between £20 and £30, the stage legs to raise another part of the stage have arrived too.

Fi confirmed that she has bought the pencils and Mrs Laverick's father will play Father Christmas, he has the suit.

EVENTS

Blingo

This was amazing, may sell tickets slightly differently next time. We can run for slightly longer another time, possibly have a break in the middle. We ran out of prizes. The alternative rounds worked really well. Cassie has the dobbers at her house, she'll put them in the shed. Claire did mention that one of the benches did get burnt by one of the spotlights, they may need heat resistant mats underneath them if used again. This raised £391.46 compared to £404.12 from the fireworks. Might be worth doing this for the children instead of the next cinema night.

Cinema Night

This was difficult as no parents stayed, Peggy ended up staying as we didn't have a first aider, Faith Bickerdicke stayed. We wouldn't want to do it again without a teacher there. There were 60 in the end as there was a late rush. The question was raised if there was anyway we could use the school payment gateway – this would get very messy for the Council as we need to clearly keep PTA funds separate from the school. Paypal is free for charities, Fi said she could foresee this being messy as some of the forms come back just with a child's first name, no class or any more information, parent's

and child's names don't always match. There are some systems where you can complete an online form first, parentkind and PTA may have some information
Online payment system to be looked into in the new year. Fi to report back.

Christmas Cards

This made £360.33 compared to £340.65 last year. Teacher's felt it had been very smooth this year. Claire did ask if there was anyway photos can be provided, one of her class got wrapping paper and the child in question was very pleased with it. Parents may buy more if they can see what they are actually getting, maybe we could put photos on facebook.

UPCOMING EVENTS

Café HoHo Holey – 7 December

The plates have gone out. We will put the crafts out with an honesty box, we have lots left which are seasonal so £1 each if we can when the children turn up.

Christmas Performances – 11, 12 and 13 December

It was confirmed that we can use the kitchen to heat the mulled wine, we can leave the table set for the evening from the afternoon, the cupboard is fairly full if we were thinking of storing anything in there. Cups and saucers go in trays in the staff room overnight. We have raffle tickets.

Due to a problem with the Council we won't have a TENS for Tuesday, so we will have to take donations for alcohol that night. We will clear the shed of soft drinks, squash, sell the leftover crisps from cinema night and everyone gets a free mince pie. Sally to buy the mulled wine and mince pies, Fi to confirm quantities. *Done*

Emily is leaving the hamper boxes for Siobhan and Shelley (after meeting), they will need painting for next year and need please return to PTA on them for this year.

Another reminder for donations needs to go out, Claire said she doesn't have any donations in her classroom. Siobhan to collect donations either by 5.30 on Friday or at choir drop off on Monday morning,

Michelle to confirm if choir is on on Monday. *SA, FC, MD*

GORM – 27th January

Nic and Fi are organising this, we need soup makers, cake makers, bodies on the day for registration, clear up, marshalling and many other jobs. People can help with the registration and run the 3k as it sets off later. The hall will be set up on Friday. We will discuss this further at the next meeting – especially how to speed up 3k entries on the day.

This date needs to be kept clear by everyone please.

AOB

PTA Notice Board

Claire confirmed that she has swapped the notice board over outside Vicky's office.

Next meeting AGM

Wednesday 9 January at 8.00 at Emily Iles, 4 Middle Street.