

PTA Committee Meeting 8pm, 7<sup>th</sup> November 2018

Fi Cox's House

Sally Adelman (Chair)		
Fiona Cox (Treasurer)	Shelley Frost	Michelle Houghton-Kearney
	Cassie Prior	Andy Greaves
Siobhan Lawton	Helene Savory	Claire Kristensen
Catherine Wilamowska	Michelle Downes (Head Teacher)	Louise Rabbett
Rachel Greaves	Sarah Thomas (Secretary)	
Emily Iles		

### ***Apologies***

Shelley Frost, Andy Greaves, Claire Kristensen

### ***Minutes***

October minutes were approved.

### ***Finance***

We have just under £6,500 in the bank. Oxborough, Warwick Castle and Hilltop trips have been paid for. The rest of the early years equipment has also been paid for.

We have received £85 from Stikins Labels.

Money from the Christmas card's will be approximately the same as last year.

Giving Machine – it may be worth explaining the shop and give reminder that you get when you download the giving machine, it sits on your toolbar and when you click on a shop that is a participant it asks if you want to donate. We still have the £300 from the giving machine, Michelle to find out what class books are needed for next term's topic *MD*

Fi asked the committee to approve Barneys and roundabout donations – these were approved.

### ***EVENTS***

#### ***Café Oley***

This went smoothly, apart from running out of tea. We do need to charge more as 75% of people said is that all? £1 each for tea, coffee, cake and 50p for squash.

### **UPCOMING EVENTS**

## ***Blingo Bingo – 16 November***

The following tables have been booked – Staff, Mrs Upton, Michelle Kearney-Houghton x 2?, Jo Hicks. This needs pushing and maybe the Governors will take a table? There are no non-school people. There is to be a prize for fancy dress, there will be 2 classic number rounds, other possible rounds are music, capital cities, things given away on touchbase, pub names, kings and queens, rude village names. Play your cards right could be used if we need a gap filler. Karoline Mansell doesn't have a proper bingo machine, Catherine Wilamowska said she'd ask Nick Martin. We need to get dobbers. Instead of a raffle Emily thought we could guess the value of a treasure chest. Emily has offers of prizes, but nothing yet. There are some race day tickets for Huntingdon in the PTA box. Prize for each round possibly large bag of sweets, free drink, a bottle. Glasses and jugs we can use from the staff room, the glasses will need washing, Sally said she would do this during the day. Emily is happy to cover the bar with rotation of helpers as needed, the drinks can be kept outside and we locate the bar near the door. Emily will need the PA system for background music and possibly a music round. Set up can be done after 3, as there is a house party in the hall Friday afternoon. Siobhan and Jono can get there 7.30 or earlier, depending on babysitter. Fi to get glitter curtain, black table cloths, table sprinkles to jazz it up a bit. Snacks for the table and then more available to buy – possibly source through Louisa at Crown and Cushion and sell back what we don't use. We need 24 bottles of prosecco, 12 white wine, 12 red wine, soft drinks and cans of beer/lager – Sally to check shed. Emily to get Mrs Darroch to send another email. SA, EI, FC, CW

## ***Cinema Night – 30 November***

The film chosen is Muppet Christmas Carol, Peggy can organise, but can't be there, neither can any staff. We will need at least 5 helpers – FC, SL, HL, SA. Sally to check shed for squash. Helene to purchase approximately 80 Sausages, finger rolls, lollies, crisps, cheese and ketchup. Catherine Sykes-White may help. SA, HL

## ***Café Hoho – 7 December***

Catherine can organise, but is away so won't be able to run it. She will send the plates and poems out. We can collect hamper donations that day too. CW

## ***Christmas Performances – 11, 12 and 13 December***

We do tea, coffee and mince pies for the afternoon performances, mulled wine and mince pies for the evening, no teas or coffees, we need more help for the evening performances, which start at 6, the governors normally like to get involved with helping. Siobhan said she would organise hampers – we need 6, 1 for each performance, donations to be collected 3 – 7 December and make up on Monday 10 December. Sally to check shed for cellophane. Post meeting Emily's dad has agreed to make boxes and Louise Rabbett will decorate so that they get returned to us. SL, SA

## ***AOB***

### ***Christmas Play***

Christmas play photos – Michelle confirmed that Vicky had booked these for 6 December, Fi asked if she could check as she has previously booked Sheilagh as we get a £1 per photo and she doesn't charge for the extra photos that the school needs to use for the performances. MD  
Michelle has asked if the PTA can fund stage make-up, previously Becky has provided it. The committee agreed that we could.

### ***Christmas Crackers and gifts***

Fi to buy 134 pencils. Michelle to find out if Vertas are providing Christmas crackers for the Christmas dinner. Post meeting – Vertas will provide the Christmas crackers.

### ***Christmas Cards***

These are all done and should be back in approximately 2 weeks.

### ***GORM***

Fi has spoken to Zoe, Nic will come to the next meeting. The website has been launched. We need to put the date in the diary – 27 January 2019.

### ***PTA Recruitment***

Marcus is going to try and get a recruitment video done that can be played at the Christmas performances, but can't promise. Michelle confirmed that she was happy for some of the children to be involved. Emily asked what the key achievements are: computers, renovation of the pool, class set of ipads, early years equipment, mobile cooker, space place renovation, table tennis table, staging, PA system, library replenished, subsidising trips. The PTA provide enhancement/enrichment to the children's learning experience, we can't fill any gaps from the budget cuts.

### ***Quiz/Talent Show***

Andy has told Sally that he can't attend the meetings, but is happy to do the quiz and talent show.

### ***Next meeting AGM***

Wednesday 5 December at 8.00 at Siobhan Lawton's, Waresley.