



Safeguarding Children Policy Front

Name of School / College / Education Setting:

Whiteways Primary School 2018-2019

We all have a statutory duty to “safeguard and promote the welfare of children”.

If you have any concerns about the health and safety of a child at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues e.g. a child’s appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry that you may be reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think the matter is very serious and may be related to a child protection concern, e.g. physical, where the child has been harmed or is at risk of harm e.g. physical, sexual, emotional abuse or neglect, you must talk to one of the people below immediately. If you are unable to contact them you can ask the school office staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you should talk to at this setting are:



The Designated Safeguarding Lead

Name: Lisa Whitehead

Her office can be located next to Y1



The Designated Safeguarding Deputy

Name: Jennie Nixon and Rachael Kunze

Jennie’s office can be located next to Y3

Rachael’s office can be located next to the hall

Any allegation or disclosure involving someone who works with children in a paid or voluntary capacity must be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

This document can be laminated & used at your reception for supply staff and visiting professionals to help them to identify your safeguarding team quickly & enable them to share information easily.

The Safeguarding Children Team in your setting includes:

Head Teacher / Principal /Senior Manager: responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Sue Bridges / Jennie Nixon

Tel no: 0790 382 0828/ 07763246344

Designated Safeguarding Lead (DSL): a member of the leadership team with appropriate authority, responsible for dealing with safeguarding issues, providing advice and support to other staff, liaising with the local authority, and working with other agencies.

Name: Lisa Whitehead

Tel no: 0114 2423169

Designated Safeguarding Deputy (DSD): a member of the teaching, support or pastoral staff, in a post which requires assessment of children, with sufficient status & authority to effectively deputise for the DSL role above. Cannot be an administrative or finance worker.

Name: Jennie Nixon and Rachael Kunze

Tel no: 0114 242 3169

Special Educational Needs Coordinator (SENCo): staff member who provides advice, liaison & support for school staff and other agencies working with pupils with special education needs and their parents or carers.

Name: Lisa Whitehead

Tel no: 0114 242 3169

Learning Mentor (or equivalent): addresses difficulties preventing a child from reaching their full potential e.g. behaviour, attendance, achievement, timekeeping, homework, safeguarding issues, and develops strategies to overcome these barriers.

Names: Claire Shaw

Tel no: 0114 242 3169/2438611

Looked After Children (LAC) Designated Teacher: promotes the educational achievement of 'looked after' children who are on the school role, and helps staff understand issues that affect how they learn and achieve. And ensures appropriate staff have the information the information they need.

Name: Lisa Whitehead

Tel no: 0114 242 3169

Online Safety Coordinator: develops and maintains an e-safe culture within a setting.

Name: Lisa Whitehead

Tel no: 0114 242 3169

Your Safeguarding Children Team also links in with the:

Safeguarding/Child Protection Governor: ensures there are appropriate safeguarding children policies and procedures in place, monitors whether they are followed and, together with the rest of the governing body, remedies deficiencies and weaknesses that are identified.

Name: Ian Anniss

Tel no: 07855419904

Chair of Governors / Management Committee: takes the lead in dealing with allegations of abuse made against the Head Teacher /Principal / Senior Manager (and other members when the Head Teacher is not available), in liaison with the Local Authority; and on safe recruitment practices with the Head Teacher / Principal / Senior Manager.

Name: Ian Anniss

Tel no: 07855419904