



Pupil Acceptable Use Agreement / Online Safety Rules

Dear Parent/Carer

Computing including the use of the internet, laptops, iPads, digital cameras etc, is an important part of learning in our school. We expect all children to be safe and responsible when using any computer equipment. Please discuss these online safety rules with your child. If you have any concerns or would like some explanation please contact Mr Smith or Miss Langley.

Using computer equipment

- ☺ I will only use computer equipment in school for school purposes.
- ☺ I will not bring in memory sticks or CD ROMS from outside school and try to use them on the school computers without prior permission.
- ☺ I will be responsible for my behaviour when using computer equipment because I know that these rules are to keep me safe.
- ☺ I know that my use of computer equipment can be checked and that my parent/carers contacted if a member of school staff is concerned about my online safety.

Using the internet

- ☺ I will ask permission from a teacher before using the internet.
- ☺ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will turn off my monitor (or close the laptop/iPad) and tell my teacher immediately.
- ☺ I will not send to children or adults anything that could be considered unpleasant or nasty.
- ☺ I will not give out any of my own details such as my name, phone number or home address.
- ☺ I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.



Parent/carers signature

We have discussed this and (child's name) agrees to follow the online safety rules and to support the safe use of computer equipment at Lady Elizabeth Hastings' Primary School.

Parent/Carer's Signature Child's Signature

Class

Date