

Dear Parent/Carer

Re: Entitlement to Free School Meals

If you are in receipt of one or more of the following benefits, you may be entitled to Free School Meals for your child. It is very important for parents to apply for this benefit as each child registered for Free School Meals will attract additional funding and therefore additional provision.

Regardless of being entitled to this please still complete the form as it may be beneficial to yourself and the school.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

If your child is entitled to Free School Meals in the current academic year you may be eligible to reduced contribution towards school trips, journeys and curriculum activities.

Please complete the application on the reverse of this letter and return it to the School office. We will submit the details to Pupil Support at London Borough of Ealing who will respond within 5 working days.

Each pupil will be required to check with the School office after this time to see if they are eligible to Free school meals.

If you have any further questions about your application or the process, do not hesitate to contact the school or a member of Pupil Support team at the below address:

Pupil Support (LBE)
Perceval House
14-16 Uxbridge Road
Ealing
W5 2HL
Telephone: 0208 825 5566

Yours faithfully

(School office)

Free School Meal Application

If you would like to apply for Free School Meal, please complete the following information and hand back to the School Office Team as soon as possible.

Once the form has been received and checked the information will be uploaded to Ealing Council's on-line Free School Meal system and within 5 working days you will receive a response.

Details required:

Parents Details

Please complete with both parent's details, starting with the person receiving the benefit

Relation to student: _____

ForeName _____ Surname _____

Date of Birth _____

Address _____

National Insurance Number (NI) _____

Contact details (Mobile) _____ (Home) _____

Email Address: _____

Benefit received: _____

Relation to student: _____

ForeName _____ Surname _____

Date of Birth _____

Address _____

National Insurance Number (NI) _____

Contact details (Mobile) _____ (Home) _____

Email Address: _____

Benefit received: _____

Student details

Student(s) Name(s) _____

Date of Birth _____ Form: _____

Date Started at the School _____ Gender: _____