



How can our family community have a say?

<u>When and Frequency</u>	<u>For whom?</u>	<u>Who with?</u>
Daily at Drop off and pick up times in the school premises	Parents and carers	Members of the Senior Leadership Team are on duty in the playground for parents / carers to talk to
Daily	Parents and Carers	The school office opens from 8:30am where parents / carers can speak to the welfare assistant, the attendance officer or the receptionist.
Daily	Parents and Carers	Class teachers are at their door at 8:40am. Parents / carers can quickly speak to them to arrange an appointment to see them. Parents / carers are also able to speak to class teachers at school pick up time.
Daily	Parents and Carers	Can contact the school office on 01895 590112 or email office@mail.whitehallinf.org
Adhoc	Parents and Carers	Surveys are sent home for parents and carers to complete. Surveys are also given out at every parent workshop held.
Monthly on Fridays at 2:45pm	Parents and carers	Tea time with parents to meet with headteacher and a Governor
Fortnightly on various days	Parents / carers, staff and Governors	Newsletter is sent home. This contains feedback received and actions we have taken. Parents / carers can feedback on items in the newsletter
Weekly on Fridays at 2pm	Children	Tea party with Headteacher for children who have shone in one of the FRESH values that week to discuss their views of the school
Daily	Children	Can speak with SLT, class teacher or school council
Adhoc	Children	Staff survey lead to meet with School Council with results of surveys
Daily	Staff	Can email headteacher / SLT or place information in pigeonholes
Fortnightly on Fridays 8am-8:40am, 1:30pm or 3:15pm	Staff	Can meet face to face with headteacher
Monthly on various days	Staff	Staff newsletter. Providing feedback received and actions taken. Staff can feedback on items in newsletter