

All Saints C of E Federation

Guidance for the Appointment of Community Governors and Non-Elected Parent Governors

January 2019

Pre-amble

The governing body consists of governors appointed from various members of the school and local community.

The categories of governor are;

Staff, Community, Foundation, Parent. The Headteacher may also elect to be a governor. All governors are of equal status, irrespective of category and shall have a term of office of four years.

Staff governors are elected from and by the salaried staff of the school, whether teaching or non-teaching.

Foundation governors are nominated by the presiding diocese.

Parent Governors are elected from and by parents of pupils attending the school at the time of election.

Community governors are appointed directly by the governing body, usually from members of the local community or local businesses and are thus, normally, the only governors whose appointment can be influenced by the governing body itself.

In the event of no candidates being elected by parents, following a bona fide election, the governing body may invite and nominate parents of current pupils, parents of past pupils, or parents of prospective pupils (in that order) to fill the parent governor vacancy(ies) arising.

In order to ensure a consistent approach to community and non-elected parent governor appointments, the Governing Body has adopted the following protocol;

Any prospective candidate, whether they approach the governing body, or the governing body approaches them, will be asked to make a written submission to the Governing Body, care of the Headteacher, All Saints CofE Federation. The submission will briefly outline their experience, skills, and any other information they deem appropriate.

Each candidate will then be invited to discuss their submission with the Headteacher and Chair of Governors, such that as much information as possible can be gathered for consideration by the full Governing Body, and to ensure that the candidate is aware of the duties of the role of governor, and of the demands and expectations which will be placed upon them.

The Headteacher and Chair of Governors will then brief the full governing body at the next full meeting of the governing body

The governing body will consider the various abilities of the candidate(s) and will determine whether or not to appoint such candidate(s). They shall take into account the governing body skills matrix

In the event that the number of candidates exceeds the number of vacancies, the successful candidates will be elected by the governing body by simple majority vote using a show of hands.

The result of the appointment and vote where taken shall be recorded in the minutes.

The candidate(s) shall then be advised by the school whether they have been successful or not within three working days of the meeting and invited to attend the next meeting of the full governing body subject to a full DBS (et seq) check being initiated for each successful candidate by the school and there being found no reason not to appoint such candidate. The school will also issue the successful candidate(s) with a governors' introduction pack and advise East Riding County Council of the appointment(s).