

All Saints Church of England Primary Federation, Hessle

DSEN Designated Governor

Outline of Role

The designated governor shall, in no particular priority order:

- Be the lead person who understands the special education and disability requirements within a school environment
- Undertake all necessary training required to carry out the role
- Support the work of the SENDCO and associated specialist team
- Meet at least once per half term (half-cycle) with the SENDCO and any other relevant staff
- Report back to the governing body about their activities in order to inform it and facilitate scrutiny of DSEN; and to ensure compliance with statutory duties
- Ensure that DSEN deficiencies are brought to the attention of the governing body
- Ensure that the DSEN policy, and associated policies, are being followed in practice; and be involved in any policy review
- Report to the governing body so that it can ensure sufficient resources are effectively allocated, and advise where changes might be required
- Ensure that the training programme for staff, governors and other volunteers meets statutory requirements and reflects the particular needs of the school
- Ensure that the governing body is kept aware of the DSEN requirements in the school
- Ensure that pertinent, accurate, updated records of training are kept securely and are readily accessible by authorised persons
- Ensure that there is appropriate monitoring and tracking in place for pupils with additional needs and that this is accurately and comprehensively recorded
- Ensure that there is sufficient and appropriate provision in place for students placed with Alternative Providers
- Ensure that there is a consistent approach to additional needs across the school.
- Ensure that the curriculum embeds inclusion and reflects the specific needs of pupils and identifies appropriate interventions.
- Carry out an annual review with the SENDCO, or nominee, and report findings to the governing body

Approved by the governing body on (date).....

Signed.....Chair of Governors