

All Saints Church of England Primary Federation, Hessle

Health, Safety and Premises Designated Governor

Outline of Role

The designated governor shall, in no particular priority order:

- Be the lead governor in matters of health, safety and premises (H,S and P) requirements within a school environment
- Read and comply with the Ebor document “The Role of H & S Governor”
- Undertake all necessary training required to carry out the role
- Support the work of the Headteacher or other designated member of staff in all H,S and P matters
- Meet at least once per half term (half-cycle) with the Headteacher or nominee to review H,S and P at the school
- Report back to the governing body about their activities in order to inform it and facilitate scrutiny of H,S and P; and to ensure compliance with statutory duties
- Ensure that H,S and P deficiencies are brought to the attention of the governing body
- Ensure that the H & S policy, and associated policies, are being followed in practice; and be involved in any policy review
- Report to the governing body so that it can ensure sufficient resources are effectively allocated, and advise where changes might be required
- Ensure that the training programme for staff, governors and other volunteers meets or exceeds statutory requirements and reflects the particular needs of the school
- Ensure that the governing body is kept aware of the H,S and P requirements in the school
- Ensure that pertinent, accurate, updated records of training are kept securely and are readily accessible by authorised persons
- Ensure that there is appropriate monitoring and tracking in place for H,S and P works and that this is accurately and comprehensively recorded
- Ensure that adequate and comprehensive risk assessments are carried out to safeguard pupils attending alternative providers e.g. swimming pools, sports facilities, “residential”, specialist schools
- Ensure that there is a consistent approach to H & S across the school.
- Ensure that the curriculum embeds health, wellbeing and safe behaviour
- Carry out a programmed, termly review and site visit with the Headteacher, or nominee, and report findings to the governing body
- Ensure that visitors are suitably inducted in order to minimise risk of harm
- Ensure that statutory requirements for the safety testing of school equipment are met or exceeded and accurately recorded
- Regularly monitor the school’s security measures and implement appropriate action when necessary;
- Discharge the responsibilities of the Governing Body regarding litter and refuse under the Environmental Protection Act 1990 et seq;

- Ensure that the schools have a suitable plan for the reduction, re-use, refurbishment or recycling of waste, and monitor its implementation
- Ensure adequate consideration is given to energy and water conservation.
- Monitor energy and utility bills to support sustainability

Approved by the governing body on (date).....

Signed.....Chair of Governors