

Policy 5

CENTRAL RECORD OF RECRUITMENT AND VETTING CHECKS

Ratified by Governors February 2019

Rationale

- The school has a responsibility for ensuring all staff and volunteers are recruited safely to work with children and young people

Statement of Intent

- To ensure consistent and thorough safeguarding measures are in place and adhered to throughout the school
- To provide clear and transparent expectations

Strategies

- The school will keep an SCR of all staff that provides confirmation identity, qualifications, DBS and criminal records checks etc have been undertaken
- The school will follow DfE Safer Recruitment procedures in accordance with Keeping Children Safe in Education DfE guidance
- Ensure school has a designated Safeguarding Governor and staff member

Frequency – N/A – Live document