

Policy 12

FREEDOM OF INFORMATION

Ratified by Governors February 2019

Rationale

- The school has a duty to provide advice and assistance to anyone requesting information. The public have a right to know how their services operate and should be able to request reasonable access to such information.

Statement of Intent

- Ensure that the provisions of the Freedom of Information Act 2000 are met
- Enable the general public to request access to information; excluding personal information

Strategies

- Ensure a member of staff deals with all Freedom of Information requests within the statutory timeframe and in accordance with procedures laid out by Central Bedfordshire Council.

Frequency – Governors to decide

Review Date – Spring 2020