

## **Policy 17**

# **MINUTES OF, AND PAPERS CONSIDERED AT, MEETINGS OF THE GOVERNING BODY AND ITS COMMITTEES**

**Ratified by Governors February 2019**

### **Rationale**

- To give clear and transparent evidence of decisions made at all Governing Body meetings
- All documentation to be made public, with the exception of confidential documents

### **Statement of Intent**

- To publish minutes of meetings on Governorhub  
To keep a public file at each school of minutes
- All data will be anonymised to comply with GDPR

### **Strategies**

- All minutes written after a Governing Body meeting are to be published
- Discussion points are to remain confidential until the minutes are published

**Frequency: Annually**

**Review date: Spring 2020**