



NEW OSCOTT PRIMARY SCHOOL

NURSERY ADMISSION POLICY

Policy agreed: March 2019

Policy to be reviewed: March 2020

From March 2019 our Nursery is a 39 FTE place Nursery. We will admit up to 20 children full-time (30 hours per week, term-time only) plus part-time places (morning or afternoon only) up to a total of 39 pupils in the morning session (*including* up to 20 full-time pupils) and up to a total of 39 pupils in the afternoon session (*including* up to 20 full-time pupils). There will be a £5.00 daily charge for lunchtime supervision for children attending full-time; these pupils will be required to bring a healthy packed lunch to Nursery each day.

The full-time places will only be available to children whose parents are eligible to the 30-hour entitlement. Proof of this entitlement must be produced at the point of application and again in September, prior to the child starting and at the beginning of each term.

It is the parents' responsibility to inform school immediately if there is a change of circumstance which affects eligibility. After the grace period, we would continue to offer the child 15 hours; however it would be at the discretion of the school whether this would be a.m. or p.m. depending on availability.

Acceptance of a full-time place is seen as an agreement to pay the daily lunchtime supervision charge (payable in advance) and to provide their child with a healthy packed lunch.

Children are admitted to the Nursery in the September following their 3rd birthday in small groups and time is taken to ensure that the children settle happily. Nursery staff meet with parents/guardians at the beginning of the autumn term, before the pupils are admitted to discuss information about their child.

In the event that there are part-time places available, children who have had their 3rd birthday between 1st September and 31st December of the Autumn term may be admitted (part-time only) at the start of the spring term; children who have had their 3rd birthday between 1st September and 31st March may be admitted (part-time only) at the start of the summer term.

The same order of priority applies.

Although some priority is given to children admitted as Rising 3s within our Nursery Admission Policy, parents are still required to apply for a place for the next full academic year (September to July).

Information about Nursery is shared with parents during the preceding half term to support transition into Nursery. Children also have the opportunity to spend some time in the Nursery at a 'Stay & Play' session before they start.

Admission to a Nursery Class does not give a child automatic right to transfer to the attached Primary School. Parents are required to apply separately to the Local Authority for a place in Reception.

Admission Criteria

Children will be admitted to the New Oscott Primary School Nursery using the following order of priority:

- a) Previous admission to New Oscott Primary School Nursery in the previous January or April as a 'Rising-3'.
- b) Children with Education, Health & Care Plans (EHCPs), who have been identified as needing to attend schools with specific facilities to accommodate them;
- c) Children looked after by the Local Authority (Children in Public Care);
- d) Children who have siblings already in attendance at the school and who will still be in attendance or starting in Reception in September 2019;
- e) Distance from child's home to the school as measured by a straight-line measurement to one fixed point in the school.

In the event that we are over-subscribed, places will be offered in the order of criteria outlined above. For example, if there are more siblings wanting full-time places than there are full-time places available, the distance from school will also be taken into account.

Parents who are unsuccessful in gaining a part-time or full-time Nursery place can be added to the waiting list if the parent requests this. The Nursery admissions and waiting list are managed by the school. Application forms must be completed and returned to the School Office by the designated closing date.

Linked to:

School Admissions' Policy