



Role Description & Person Specification/Advertising Profile

Apprentice Engineering Craftsperson

Department of Infrastructure

What will you do?

Within this role, you will assist in the service, maintenance and repair of Government vehicles, plant and equipment which are the responsibility of the Department of Infrastructure's Public Transport and Shared Fleet Services.

What does that involve?

- Working as part of a team to assist in the service, maintenance and repair of all Government vehicles and plant to a high and professional standard
- Learning how to maintain workshop plant, tools and equipment and to keep in good repair
- Wearing issued protective clothing and/or equipment when job conditions/legislation dictates as instructed by your supervisor.
- Ensuring that all tools and workshop equipment are used correctly and returned to their correct storage area at the completion of a job in a sound and clean condition
- Being responsible for the security and good condition of vehicles, tools, and equipment and clothing allocated to you, and report and deficiencies or irregularities
- Ensuring that your working area is clean and kept in a safe condition
- Working within a flexible working agreement which may include evenings and Saturdays to meet the operational/seasonal demands of the Department
- Attending work and college in a punctual and reliable manner
- Participating in all training courses, toolbox talks or briefing sessions that we consider to be of benefit to you and the Department
- Ensuring that time sheets, holiday applications and sickness declarations are completed correctly
- Carrying out other related duties as identified by or agreed with the Head of Fleet Services
- Maintaining a logbook over the duration of the apprenticeship period, recording projects that have been undertaken and the skills learned

Position Requirements

Applicants must satisfy the requirements for acceptance onto the Department for Trade and Industry Craft and Technician Training Scheme, which is required for commencement of studies with 'Level One of the progression Award Technical Certificate in Motor Vehicle Servicing and Repair'.

You must be able to demonstrate a mechanical aptitude and be capable of learning complex systems required to maintain modern commercial vehicles.

Training will involve 'on the job' training, day release and personal study. You will need to enrol on Level One of the City and Guilds 'Progression Award in Motor vehicle Servicing and Repair'. Progression will be made through levels two and three of which successful completion results in award of a Technical Certificate.

Training will involve one days release each week to attend the University College Isle of Man and it is anticipated that the three levels will take four years to complete, after which the successful applicant will be a qualified Engineering Craftsperson.

Apprentices will be expected to achieve a full driving licence within the first 2 years of apprenticeship.

The knowledge and skills required for this role includes:

1. Practical ability, mechanical aptitude
2. Interest in and knowledge of heavy goods vehicles and plant
3. Ability to work as part of a highly motivated team
4. Good communication skills

What do you need to be successful in this role?

	Essential or Desirable	Method of Assessment
Credibility		
Knowledge or experience of Vehicle, Plant or Electrical Engineering	D	CV
Has open conversations	E	Interview
Addresses the issues	E	Interview
Builds supportive relationships	E	Interview
Is professional and credible	E	Interview
Capability		
Knowledge of Health & Safety requirements	D	CV/Interview
Attention to detail	E	CV/Interview
Commercial awareness	D	CV/Interview
Future focused	E	Interview
Makes considered decisions	E	Interview
Encourages innovation and supports change	E	Interview
Character		
Able to understand instructions in spoken and written English Language	E	CV/Interview
Personable attitude to colleagues and customers	D	Interview
Reliable and committed	E	CV/Interview
Enthusiasm for engineering work	E	CV/Interview
Conscientious approach	E	Interview
Flexible attitude	E	Interview
Dedication and determination to learn	E	Interview
Good verbal and written communication skills	E	CV/Interview
Trusts and is trusted	E	Interview
Has positive energy and drive	E	Interview
Inspires, motivates and empowers	E	Interview
Other requirements		
Isle of Man Worker	D	Application
Full and valid UK/IOM Driving Licence	D	CV/Interview