



Isle of Man Department of Education, Sport and Culture

Person Specification Education Support Officer (Pupil Support) Level 2- 16.25 Hours Scoil Phurt le Moirrey

Specification		
Experience		
Able to provide pastoral support to pupils	E	CV/Interview
Able to attend to pupils' personal needs and provide advice to assist in their social, health and hygiene development	E	CV/Interview
Able to assist the teacher with the development and implementation of personalised learning plans	E	CV/Interview
Able to support provision for pupils with special needs	D	CV/Interview
Able to establish productive working relationships with pupils, acting as a role model	D	CV/Interview
Able to provide support for distressed pupils during lessons and during lunchtime.	D	CV/Interview
Able to provide information and advice to enable pupils to make choices about their own learning/behaviour/attendance	D	CV/Interview
Able to challenge and motivate pupils, promote and reinforce self-esteem	D	CV/Interview
Able to provide feedback to pupils and staff in relation to progress, achievement, behaviour, attendance etc	E	CV/Interview
Qualifications		
GCSE Maths and English at Grade C (4) or above, or Key Skills Level 2 Application of Number and Communication Awards	E	CV/Pre-employment Checks
Experience of working with, or caring for, relevant age children/young people	E	CV/Interview
NVQ Level 2 for Teaching Assistants, or equivalent relevant qualification (e.g. Level 2 Certificate for Teaching Assistants, Children's Care Learning and Development NVQ Level 2)	D	CV/Interview
Training in the relevant learning strategies, e.g. literacy	D	CV
First aid training	D	CV
Knowledge & Skills		
Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation	E	CV/Interview
Working knowledge of National Curriculum and other relevant learning programmes	D	CV/Interview
Working knowledge of any SEN assessments.	D	CV/Interview

Specification		
Understanding of principles of child development and learning processes and, in particular, barriers to learning	E	CV/Interview
Ability to plan effective actions for pupils at risk of underachieving	E	CV/Interview
Full understanding of the range of support services/providers	D	CV/Interview
Ability to self-evaluate learning needs and actively seek learning opportunities	E	CV/Interview
Effective use of ICT to support learning and use of other equipment technology	D	CV/Interview
Ability to relate well to children and adults	E	CV/Interview
Work constructively as part of a team, understanding classroom roles and responsibilities	E	CV/Interview
Safeguarding training or willingness to undertake it.	E	CV/Interview
Understanding of principles of child development and learning processes and, in particular, barriers to learning	E	CV/Interview
Ability to plan effective actions for pupils at risk of underachieving	E	CV/Interview
Disposition/Attitude		
Commitment to team working	E	Interview
Commitment to equal opportunities and inclusion	E	CV/Interview
Flexibility and adaptability	E	CV/Interview
Able to celebrate success	E	CV/Interview
Commitment to support colleagues	E	CV/Interview
Able to use own initiative	E	Interview
Ability to remain calm and measured in stressful situations	E	Interview
Commitment to helping pupils become: <ul style="list-style-type: none"> • successful learners • responsible and aware individuals • confident and self-assured people, and • purposeful contributors to the Island's society. 	E	Interview
Other Requirements		
Physically able to carry out the requirements of the role	E	Pre-employment Checks
Satisfactory Police Check	E	Pre-employment Checks
Isle of Man Worker	D	Application