

Department of Education, Sport and Culture**Primary School Meals Service****Person Specification**

Post: Assistant Cook Skill Zone 2 / Pay Band 5		
Department: Education, Sport and Culture - Primary School Meals Service		
Job Summary: The main aims of the post are to provide a midday meal in the processing of all products and services throughout the island's primary schools and to assist in maintaining an effective, efficient, value for money service for pupils.		
Attributes	Essential or Desirable	Method of Assessment
Qualifications		
Basic Hygiene Certificate.	D	CV
Professional catering qualification or NVQ level 2.	D	CV
Manual handling of loads.	D	CV
First Aid certificate.	D	CV
Awareness of food safety act.	D	CV
Knowledge and Experience		
Experience working in a catering role within a medium/large organisation.	E	CV/Interview
Basic knowledge of nutritional and therapeutic diets.	E	CV/Interview
Good communication skills, both written and oral.	E	CV/Interview
Budget management.	D	CV/Interview
Knowledge of Health & Safety at Work Act.	D	CV/Interview
Skills and Abilities		
Able to work without supervision or as part of a team.	E	CV/Interview
Good organisational skills.	E	CV/Interview

Ability to work well under pressure.	E	CV/Interview
Good communication skills.	E	CV/Interview
Awareness of the need of confidentiality.	E	CV/Interview
Ability to identify hazards and risks associated with the production of food for consumption.	E	CV/Interview
Personal Attributes		
Cheerful friendly disposition.	E	Interview
Awareness of limitations.	E	Interview
Flexibility.	E	CV/Interview
Able to work shifts.	E	CV/Interview
Other Requirements		
Reliable.	E	Interview
Satisfactory Police check.	E	Pre-Employment Checks
Isle of Man Worker.	D	Application
Full, valid driving licence	E	Pre-Employment Checks