



OBJECTIVE

This document provides a situational update on customs and immigration procedures during the response to the earthquake that shake Haiti on 14 Aug 2021, in the context of COVID-19 pandemic.

All the documents mentioned in the bulletin are available on the [webpage](#) of the IMPACCT working group.

All information is compiled from official sources of the Government of Haiti.

Message from the Civil Protection : it is required to submit to the Department of Civil Protection a copy of the manifest. In this document, the donated goods should be described for a better distribution.

Please call at +506 4605 0505 or send a message to secretariat@protectioncivile.gouv.ht

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EARTHQUAKE - Haiti

Bulletin n° 4 - CIQP : 30 Aug 2021

(Bulletin on Customs, Immigration and Quarantine Procedures)

Being aware of and complying to the measures put in place by the Customs administration of Haiti and cross-border agencies leads to a reduction in delays at customs entry points.

Humanitarian operations cannot take place without compliance to national legal frameworks and respect for State sovereignty.

Estimated needs

On 15 August 2021, Primature issued a list of essential needs for the affected people. This is list [available here](#) (in French)

Department of Civil Protection – Focal points

- Les Cayes: Silvera Guillaume (4898-0308)
- Jérémie: Cledanor Montissimo (4833-0595)
- Miragoâne : Fidel Nicholas (3631-4195)

United Nations Agencies

The usual customs clearance procedures apply.

Recognized non-governmental organizations in Haiti

The annual programme of activities of non-governmental organizations, deposited with their line ministries, has been transmitted to the Customs administration.

The request for exemption must be addressed to the customs administration.

Customs clearance and release from customs are carried out on presentation of:

- the commercial invoice,
- the packing list,
- the document of transportation and
- a letter of donation.



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The consignee cannot be an individual. Indeed, individuals do not fall into the category of organizations eligible to benefit from import facilitation.

The consignee must be a legal person, having obtained an approval/registration number from the Government of Haiti.

But, the customs broker may ask for the name and contact of a person he can contact upon arrival of the container. This information shall not appear in the "consignee" box of the transport document.

Unknown / unrecognized institutions in Haiti

Institutions that do not have a regular programme in Haiti must contact the Civil Protection of Haiti.

E-mail : secretariat@protectioncivile.gouv.ht

Tel. +506 46 05 05 05

In personne, Rue Clercine 18 and Boulevard Toussaint Louverture – Tabarre – (previously Minustah building)

You will be asked to fill out a form. Based on the information provided, you will be given permission to import or not. This procedure makes it possible to avoid the arrival in Haiti of unsolicited goods.

Please present the commercial invoice, the packing list, a letter of donation and the documents of transport.

Considering that unrecognized institutions do not have a registration number, documents of transport must be in the name of the Civil Protection of Haiti.

When importing kits, if it not possible to share the commercial invoice, the estimated value will be indicated on the letter of donation.

Once the formalities have been completed, the Civil Protection and Customs services accompany the donor to the designated distribution point. Hence the importance of contacting the Civil Protection **BEFORE any departure from the country of export.**



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Customs brokers

By law, it is mandatory to go through a customs broker.

Click here for the list of [accredited customs brokers](#).

ASYCUDA is the automated system used by the customs administration of Haiti for all transactions. - [Sydonia \(douane.gouv.ht\)](http://Sydonia.douane.gouv.ht)

Importation of medicines

Institutions not operating in the medical sector may import medicines by donation either to the Civil Protection or to a recognized institution acting in the field. This action is done under the supervision of the Customs Administration and Civil Protection.

Medicines on the Primature's list are imported free of all duties and taxes.

Additional information :

- Any **unexpired** drugs are accepted. The institutions of use will judge the appropriateness.
- Ideally, all documents should be in French or in English.

[Le secteur Santé ne recevra aucun don de médicaments en dehors des réglementations établies.- | Protection Civile \(In French and in English\)](#)

The Ministry of Public Health and Population (MSPP) recalled that the deployment of medical field teams must be subject to prior approval. Requests can be made on the website www.virtual.cicom or by filling out a form and sending it via the emails cicomhaiti.mspp@gmail.com and delafuentel@paho.org.

In addition, the MSPP ensures joint control with the Directorate-General for Civil Protection on the entry into the country of unwanted or expired medicines.

Haiti's embassies also contribute to the process for a better match of donations to the needs identified on the ground.

(Source : Rapport de situation n° 8 du samedi 21 août – Secrétariat permanent de gestion des risques de désastre / centre d'opérations d'urgence national)



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Note on counterfeit medicines for humanitarian operators

“The WCO reminds the general public to exercise extreme caution when purchasing critical medical supplies from unknown sources, particularly online. The use of these goods may cost lives.

While the world is gripped by the fight against COVID-19, criminals have turned this into an opportunity for fraudulent activity. There have been an alarming number of reports quoting seizures of counterfeit critical medical supplies, such as face masks and hand sanitizers in particular.”

[WCO COVID-19 Urgent Notice: counterfeit medical supplies and introduction of export controls on personal protective equipment](#)

Importation of telecommunication equipment

ITU coordinates all imports of telecommunications equipment in collaboration with CONATEL.

When telecommunications equipment supports the activities of humanitarian organizations, the document of transportation must be on behalf of the Civil Defence, which will monitor it.

Un groupe whatsapp « Haiti ICT response group » est disponible ici :
<https://chat.whatsapp.com/JsMGSZT4p0CHoRyKmlGaFV>

Temporary admission

The temporary admission procedure is not the responsibility of the customs administration but of the Ministry of The Economy and Finance.

Humanitarian organizations must contact the Ministry and submit the list of equipment prior to shipment.

As soon as the authorization is granted, the institution may import the equipment and the customs will comply with the request for temporary admission.



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Critère de priorité pour les biens de secours

A commission has been set up by the General Administration of Customs in collaboration with the Ministry of Economy and Finance, to deal with humanitarian aid.

Once the customs declaration has been submitted, an advance delivery without a security deposit will be granted. This cell is located at the Port-au-Prince office and at Port-au-Prince airport.

Immigration

In accordance with the Circular NO.BM-02-213774 emitted by the Public Health Authority of Haiti (MSPP) aiming at preventing the spread of the COVID-19, all passengers must provide proof of negative laboratory molecular test result (RDT AG OR RT PCR) for COVID-19 to the airline before boarding international flight to Haiti.

The test should be taken within 72 hours prior the scheduled flight.

All air travelers who have recovered from COVID-19 upon presentation of their medical certificate are exempted.

Failure to provide these documents shall result in boarding denial by the air carrier.

Aviation / Airports

All humanitarian flights landing permits have to be approved by the Ministry of Foreign Affairs as well as Civil Aviation. As such it takes a minimum of 24 hours to obtain the permit.

If the flight is transporting aid (medical material), the sender must obtain approval from the Ministry of Health.

You must send the request for approval to ungus.mspp20@gmail.com

You can reach the Ministry of Health office that handles the approval at (509)3198-0700.

Please remember that waivers need to be applied for in ADVANCE either by the Charter company or the aircraft owner / operator.



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[If you have any questions or if you have information to add, please contact:](#)

Ms Virginie BOHL

Coordinator a.i. – Working Group IMPACCT

Email: [impacct.2021 \[at\] gmail.com](mailto:impacct.2021@gmail.com)

A whatsapp group has been set up to exchange information on customs procedures. If you would like to join the group, please send an email [impacct.2021 \[at\] gmail.com](mailto:impacct.2021@gmail.com)