
LOCATION	Online
DATE	20 September 2021
CHAIR	Logistics Sector
PARTICIPANTS	Caritas, Dan Church Aid, Food and Agriculture Organization, Food for the Hungry/Medical Teams International, Handicap International, Inter Sector Coordination Group, International Committee of the Red Cross, International Organization for Migration, Malteser International, Medecins Sans Frontieres, Migrant Offshore Aid Station, Save the Children, Terre des Hommes, United Nations World Food Programme, World Concern/ Medair
ACTION POINTS	<ul style="list-style-type: none">• The Logistics Sector to share the Emergency Preparedness & Response Working Group Terms of Reference with the partners.• The Logistics Sector to share information about the upcoming Warehouse Best Practices Training with the Partners.
AGENDA	<ol style="list-style-type: none">1. Logistics Sector Updates2. Emergency Preparedness & Response Working Group Update3. Updates on QR Codes and Road Assessment4. AOB

1. Logistics Sector Updates

- **Common services**
 - **Balukhali** hub will be open until 30 September.
 - Common services provided by the Logistics Sector in **Leda** and **Unchiprang** hubs will come to an end by 30 September.
- **Storage**
 - A total of 570 m³ in **Madhu Chara**, 485 m³ in **Leda**, and 75 m³ in **Unchiprang** is available for storage. Interested organisations are requested to send the Service Request Forms (SRF) to bangladesh.clustercargo@wfp.org for storage in Madhu Chara.
 - Equipment such as Generators, Mobile Storage Units, prefabs, ablution units, tarpaulins, sandbags, ropes, car-kit as well as big wooden and steel boxes are available in the contingency stock for partners for emergency flood response activities. HI-Atlas will continue providing Transport and Storage services in **Leda** and **Unchiprang** until 31st of December. Please send Transportation service requests to Shoebur Rahman at s.rahman@hi.org, 01717471383 and Storage service requests to Dipak Lawrence Gomes at dl.gomes@hi.org, 01714036712.
- **Trainings**
 - The Global Logistics Cluster Support Team is organising an online training session on **Warehouse Best Practices** on Tuesday 9 November from 14:00 – 16:30 BST. An email will be sent with instructions for registration.

- Help Logistics Asia – a program of the Kühne Foundation – has conducted an introduction call on the [Online Training on Medical Logistics Pandemics](#) on 13 September. The training is ongoing and can be completed anytime before 4 October 2021. Partners have been notified about the details of the training via email.
- The Logistics Sector organised a two-day **Gender Mainstreaming Training in Logistics**, in collaboration with the Gender hub where 12 participants from five organisations were in attendance.
- The Logistics Sector conducted three rounds of online **Logistics Induction Training** in August in collaboration with HI-Atlas focusing on Warehouse, Inventory and Transportation Management in Bangla with 37 participants from 18 organisations in attendance.
- HI-Atlas will be organising **Gestures and Postures training, Procurement Management training, Transportation Management training, Stock Management Training, Supplier Training and Cyclone Drill** in the coming weeks.

2. Emergency Preparedness & Response Working Group Update

- Emergency Preparedness & Response (EPR) Coordinator from the Inter Sector Coordination Group (ISCG) gave a brief update on the EPR Working Group that has been re-established to assist and facilitate inter-agency efforts to ensure key measures are in place in order to respond to emergencies and pressing needs. Meetings are going to be hosted every two weeks with representatives from various sectors, the UN agencies, and the NGO platform.
- The Group is currently working on revising the 72 Hour Response Plan into a Multi-Hazard Response Plan. Logistics Sector Partners are encouraged to share their ideas for the Response Plan on Logistical Elements of a response such as physical road access.
- The working group will also be hosting a series of trainings next week for 118 people on Monsoon & Flood Safety Awareness targeting colleagues from the field.
- Partners can reach out to the EPR ISCG team by contacting Waylon Jeremy Brinson at jeremy@iscgcb.org, +8801321154170 and Naomi Gikonyo at naomi@iscgcb.org, +8801321151962.

3. Updates on QR Codes and Road Assessment

- 15 camps remain to be assessed as part of Road Assessment update.
- The QR code database has been refreshed and the pass designed. Please reach out to the following people if you experience issues with any of the following:
 - If you have a valid pass but it was rejected at the checkpoint: Sahand Tahir at Sahand.tahir@wfp.org, Uttam Das at Uttam.das@wfp.org.
 - If you applied for a pass but still have not heard back: Brian La Guardia at access.advisor@iscgcb.org, Roselyn at im7@iscgcb.org, Abu Naim at field.coord5@iscgcb.org.
 - If your application has been received by ISCG but no approval yet: Arif Khan at anikkhan099@gmail.com.

4. AOB

- One of the partner organisations reported encountering issues with QR codes at checkpoints wherein they were being told that their QR code was invalid despite being issued on 24 August. The Logistics Sector has followed up and solved the issue.

Meeting Minutes, 20 September 2021

Bangladesh, Cox's Bazar



- Ines Gerbault has recently joined the Logistics Sector as Information Management Officer replacing Priya Pradhanang.

The next Logistics Sector Coordination meeting will be held online on Monday 18 October 2021 at 11:00 am.

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