
Meeting Minutes, 7 October 2021

Bahir Dar, Ethiopia



LOCATION	Bahir Dar
DATE	7 October 2021
CHAIR	Logistics Cluster
PARTICIPANTS	Food and Agriculture Organization of the United Nations (FAO), Food for the Hungry (FH), Handicap International (HI), Food Security Bureau, International Medical Corps (IMC), Ministry of Transport (MoT), National Disaster Risk Management Commission (NDRMC), ORDA Ethiopia, Plan International, Regional Emergency Coordination Centre (RECC), United Nations High Commission for Refugees (UNHCR), World Health Organization (WHO), World Vision International (WVI)
ACTION POINTS	<ul style="list-style-type: none">• Partners are requested to submit their Service Request Form (SRF) via ethiopia.logisticsclustercargo@wfp.org to access storage and transport services• Partners who would like to request MSUs for their storage should write to ethiopia.logisticsclustermisu@wfp.org. More information on the MSU request process can be found here.• Partners who wish to be added to the Logistics Cluster mailing list should contact Hannah.bamberger@wfp.org
AGENDA	<ul style="list-style-type: none">• Welcome and Introduction• Operational Updates• Physical access constraints updates• Logistics Cluster available services• FAQs and Partner Discussions

1. Welcome and Introductions

- Logistics Cluster initiated the meeting by introducing the larger Logistics Cluster team in Ethiopia, as well as members of the NDRMC. The NDRMC is a co-chair of the Logistics Cluster in Ethiopia.
- Logistics Cluster currently has 8 hubs: Addis Ababa, Adama, Bahir Dar, Gondar, Kombolcha, Mekele, Semera and Shire.

2. Operational highlights

- Logistics Cluster shared that between 28 September and 6 October, a cargo on behalf of one partner was dispatched from Gondar, and that Health kits on behalf of one partner were loaded in Kombolcha, destined to health institutions across the Amhara region.
- Additionally, two trucks of NFIs on behalf of one partner were received in Kombolcha.
- Logistics Cluster informed partners that four Mobile Storage Units (MSU) are in stock in Kombolcha with full accessories and ready to be installed upon request of partners.
- Logistics Cluster informed that two MSUs were installed in Kombolcha, and a storekeeper is managing the warehouse activities in Kombolcha.
- The next coordination meeting in Bahir Dar will take place on Thursday 14 October at 10:00 EAT, both online and in person in Bahir Dar. The National Coordination Meeting will take place on Tuesday 12 October at 11:00 EAT, online.
- To be added to the mailing list to receive Logistics Cluster communications and notifications on upcoming meetings, partners should contact hannah.bamberger@wfp.org.

3. Physical access constraints update

- Partners were informed that the Physical Roads Constraints Map, available on the Logistics Cluster [website](#), has been updated to reflect the latest developments.
- The Mae Tsebri bridge between North Gondar and Tigray has been fixed and can accommodate a capacity of 40 mt at a time (one truck at a time).
- In Gambella, the Gambella to Mater port via Lare (and the bridge) is currently not operational and the bridge is reported as being partially flooded.
- All maps can be accessed on the Logistics Cluster website [here](#).

4. Available services and how to use them

- Partners were informed about the Logistics Cluster structure in Ethiopia: there are warehouses in 7 hubs across the country, and the warehouses in the Amhara region have a capacity of 3,840 m² (2,400 m² in Gondar and 640 m² in Kombolcha).
- Additionally, the Logistics Cluster facilitates transportation services to partners who require trucks to move relief items, as well as training sessions on request.
- Partners were informed that the Logistics Cluster holds regular coordination meetings in Addis Ababa, Shire, Semera, Mekele and Bahir Dar.
- In order to access transport services, partners should submit a Service Request Form (SRF) via ethiopia.logisticscluster@wfp.org.
- To request MSUs, partners should send an email to ethiopia.logisticsclustermdu@wfp.org. More information on the MSU request process can be found [here](#).

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- To subscribe to the Logistics Cluster mailing list, partners should contact hannah.bamberger@wfp.org as well as check <https://logcluster.org/ops/eth20a> for any upcoming meetings, meeting minutes and any other relevant documentation.
 - Partners were informed that an updated SRF is now available online and can be found [here](#). The added features are: weight and volume cells get highlighted in red if the ratio between them is illogical, the cell gets highlighted if service user missed out any values in line items detail, and the SRF asks for values if special handling request is marked 'yes'. However, partners were notified that the system still recognizes the existing SRF.

5. FAQs and partner discussion

- Partners were informed that they can reach out to the Bahir Field Cluster Coordinator (crispin.tshiamala@wfp.org) and the Information Management Officer (hannah.bamberger@wfp.org) if they require any additional information, or if they wish to be added to the Logistics Cluster mailing list.
- Partners were informed that all meeting minutes can be found on the Logistics Cluster website [here](#).

The next Bahir Dar Coordination Meeting is scheduled for 14 October at 10:00 EAT.

Contacts

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