Meeting Minutes, 16 December 2021
Syria Operation, Gaziantep

This is an unofficial UN meeting record and should not be considered as a verbatim account of the UN meeting or position.

LOCATION  
Gzaiantep, Turkey

DATE  
16 December 2021

CHAIR  
Logistics Cluster

PARTICIPANTS  
Americares, Cooperative Assistance and Relief Everywhere (CARE), French Ministry for Europe and Foreign Affairs, Ghiras Al Nahda, Global Communities, GOAL, International Organization for Migration (IOM), IYD International Humanitarian Relief Association, Malteser International, Maram Foundation for Relief and Development (MFRD), Office of US Foreign Disaster Assistance (USAID) (OFDA), People in Need (PIN), Qatar Charity, Swedish Embassy, Syria Relief, Turkish Red Crescent (TRC), Union of Medical Care and Relief Organizations (UOSSM), United Nations Children’s Fund (UNICEF), United Nations High Commissioner for Refugees (UNHCR), United Nations World Food Programme.

ACTION POINTS  
• The Logistics Cluster will share the presentation of the meeting partners.
• The Logistics Cluster will provide access to online trainings and logistics resources to partners.
• Partners encouraged to take part in the Mutualisation Survey and the EOY survey.

AGENDA  
1. Logistics Cluster Induction Presentation
2. Humanitarian Response Plan 2022 – 2023
3. Logistics Cluster Terms of Reference
4. AOB

1. Logistics Cluster Induction (LCI) Presentation

• The Global Logistics Cluster presented the mandate and methodology of the Logistics Cluster as a whole, as well as best practices of inter-agency related logistics.
• The presentation informed partners on the reasons behind the cluster activation and the process to raise awareness of the cluster’s accountabilities within WFP and towards the Humanitarian Coordinator, Humanitarian Country Team and Emergency Relief Coordinator.
• Based on discussions with partners, the Logistics Cluster will share a list of online trainings and resources for partners to access, including basic humanitarian logistics course and LCI.

2. Humanitarian Response Plan (HRP)

HRP 2021

logcluster.org/ops/syr12a
• The Government of Syria Ministry of Transport has reviewed the Logistics Cluster 2021 HRP chapter and provided no comments.

**HRP 2022 – 2023**

• The Logistics Cluster briefed partners on the sector HRP for 2022 and 2023 for the cross-border operation.
• As discussed in the previous meeting, the Logistics Cluster will maintain transhipment activities as first mandated under UNSCR-2165 supported by coordination and information management.
• Advocacy and capacity strengthening will also continue to be key under the next two year strategy.
• The Logistics Cluster will share online trainings and information resources with partners.
• Both partners and the Cluster Lead Agency (CLA) have endorsed the HRP for the years 2022 and 2023.
• The Logistics Cluster will submit the HRP first draft narrative and logframe to OCHA by 22 December.
• The Cluster presented to partners the HRP process timeline, which will be complete 14 March 2022.

**Implementation Plan 2022 – 2023**

• The Logistics Cluster presented to partners the implementation plan in terms of coordination, information management, common logistics services capacity strengthening and advocacy.

**3. Logistics Cluster Terms of Reference (ToRs)**

• The ToRs for the Whole-of-Syria Logistics Cluster were shared with partners ahead of the meeting.
• The document outlines the cluster approach, as well as the role and responsibilities of all stakeholders.
• 100% of partners endorsed the ToRs during the meeting.

**4. AOB**

**Emergency Road Rehabilitation**

• Organisations operating inside the northwest of Syria can now raise alerts on physical access constraints to IDP sites for rapid intervention to ensure continued access during the winter months.
• Two Rapid Response Teams with technical expertise in emergency road rehabilitation have been put in place to cover Aleppo and Idleb governorates in Syria, and are ready to deploy to IDP sites that are affected by road degradation and flooding.
• These teams are supported by an inter-sectoral and inter-agency Emergency Road Rehabilitation Committee (ERRC) which supports decision-making.
• Partners may raise physical access alerts to Maram Foundation and UNDP/Binna, The contacts and area of coverage are below:
  1. Aleppo: Maram Foundation.
     • Submit Alerts here: https://ee.humanitarianresponse.info/x/v4gPi6X1
     • Contact Abdullah Elali: a.elali@maram.ngo
  2. Idleb: UNDP/INNA.
     • Submit alert to Steven Joseph Burak: steven.burak@undp.org
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- The ERRC and the teams are up and running and a number of alerts have already been raised to Maram Foundation.
- The Logistics Cluster presented to partners some of the works achieved by the organisation in response to an access alert.

End of year user satisfaction survey
- The Logistics Cluster is undertaking its end of year user satisfaction survey.
- Partners are encouraged to take part and can access the survey via this link: 2021 Logistics Cluster End of Year User Feedback Survey - Syria (wfp.org)

Mutualisation of Logistics Services
- The Logistics Cluster shared a survey with partners to understand their logistics capacity inside the northwest of Syria.
- Once the exercise is complete, the Logistics Cluster will have a full picture of the logistics operating environment on the ground. This information will strengthen coordination, fill gaps, and improve the cost-efficiency of the overall logistics response.

Contacts

Christophe Vial  
Deputy Logistics Cluster Coordinator  
christophe.vial@wfp.org

Peter Liddiard  
Information Management Officer  
peter.liddiard@wfp.org

Silan Reyhanogullari  
Transhipment Hub Manager  
silan.reyhanogullari@wfp.org