

Context

Tajikistan is a landlocked, mountainous country with a population of over 8.4 million people. The country experiences a wide range of natural disasters on an annual basis. The Government estimates from 70 to 150 natural disasters occurring yearly, many of which cause devastating impacts to livelihoods, local and national development. Major disasters are linked to mudslides, flash floods, and earthquakes in the hard-to-reach mountainous areas in the south of the country.

Purpose of the National Logistics Preparedness Working Group (NLPWG)

The objective of the Logistics Preparedness Working Group is to bring together humanitarian, development, government and private sector actors to jointly identify and mitigate Supply Chain gaps and risks in Tajikistan. The group will be led by the government through the Committee of Emergency Situations and Civil Defense, and should include relevant government ministries, UNs, NGOs, and private sector actors. The group's aim is to facilitate communication and collaboration between actors, leading to a coordinated approach towards supply chain preparedness, and thereby ensure actors are *well prepared* for a *joint* humanitarian logistics response.

The main activities to be carried out by the NLPWG are to:

1. Jointly agree on, finalise, and endorse the NLPWG's Terms of Reference (this document).
2. Establish regular meetings for logistics updates and follow up on the implementation of the FBPP.
3. Align the FBPP goals with national preparedness strategy while considering country specific context.
4. Support COES in conducting stakeholder mapping exercise
5. Support COES in developing the Capacity Outcome Statement (COS)
6. Support COES in validating the Capacity Needs Mapping (CNM) guiding questions and the contextualized Theory of Change (TOC)
7. Map and document current national and provincial (as relevant) coordination and information management/sharing practices and processes.
8. Actively share and coordinate information (e.g. minutes of meeting, situation reports, conops, etc.) with humanitarian actors and national and local authorities.
9. Conduct Risk Analysis on the capacity strengthening project and approach.
10. Support COES in developing the Concept Note for CNM and in conducting the CNM exercise.
11. Support COES in undertaking the gap analysis simulation workshop, based on a jointly developed scenario to test and validate the CNM findings.
12. Support COES and other stakeholders in developing the national humanitarian logistics action plan based on the outcomes of the Gap Analysis Workshop.

Expected Outputs

The LPWG will contribute to increasing the consistency, reliability, and utility of available humanitarian logistics information through a coordinated joint approach. The expected outputs include:

1. NLPWG Terms of Reference agreed upon and endorsed by the working group
2. Minutes of Meetings endorsed by the NLPWG and disseminated to the partners.
3. National Disaster Risk Reduction Strategy reviewed, and Logistics preparedness goals aligned with it.

4. Comprehensive map of 4w developed and all the relevant actors identified.
5. Contextualized country level Capacity outcome Statement COS developed and aligned with the Theory of Change (TOC)
6. Information Sharing Platform identified and FBPP link created
7. Risk Analysis conducted and updated in the TOC
8. Create the Capacity needs Mapping guiding questions
9. Concept note for the CNM developed and workshop conducted
10. Workshop findings incorporated into the national action plan and presented by the lead agency COES to the government for endorsement