### LOCATION
In person and online

### DATE
24 January 2021

### CHAIR
Logistics Sector

### PARTICIPANTS

### ACTION POINTS
1. The Logistics Sector to share the translated version of the Cyclone/Monsoon Self-Assessment tool.
2. Partners to inform the Logistics Sector in case they have seats available in their trainings for other organisations.
3. Partners who are interested in participating in the improvement of environmental practices in logistics, to inform the Logistics Sector.
4. The Logistics Sector to circulate a survey on behalf of WFP, to assess partners storage needs in the coming months.
5. The Logistics Sector will be sending out a questionnaire and information on mapping of contingency storage.
6. Partners are requested to put forward areas of interest, agenda items for the preparedness planning workshop in March.

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https://logcluster.org/sector/bangl17
AGENDA

- Log Sector End of year survey results
- Storage update
- HI-Atlas 2021 overview and 2022 plans
- GIS/Log:ie updates
- Preparedness
- Training calendar
- Environmental practices
- AOB

1. Logistics Sector End of Year Survey Results

- 31 organisations have responded to the survey (including 19.4 per cent NGOs, 54.8 per cent INGOs and 25.8 per cent UN Agencies).
- The overall satisfaction rate is 94.6 per cent. The graphs below show the value of the Logistics Sector to the partners and their understanding of the Sector’s mandate.
- Among those who have responded, 93 per cent would like to hear more about what other partners are doing. The Logistics Sector will try to reflect the activities of other partners in the form of newsletters on a quarterly basis. The Logistics Sector is inviting agencies to present their activities and updates during the coordination meetings.
- 100 per cent of the respondents who attended trainings facilitated by the Logistics Sector found the trainings to be good or very good.
- One of the suggestions made is to improve interactions with the local and national authorities. The other is to introduce trainings for the senior management including Incoterms training. Liaising with local/national authorities has been ongoing since 2021 and continues as part of the 2022 activities. Training for the senior management needs be investigated further to identify the exact needs and areas. Agencies were requested to inform the Logistics Sector if interested to join the Incoterms training. Sessions will be organised if enough interest is expressed.

<table>
<thead>
<tr>
<th>Value of the Logistics Sector</th>
<th>Is the Logistics Sector mandate clear to you?</th>
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<tbody>
<tr>
<td>Extreme Value</td>
<td>Yes</td>
</tr>
<tr>
<td>Much Value</td>
<td>12.9%</td>
</tr>
<tr>
<td>Limited Value</td>
<td>74.2%</td>
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<tr>
<td>Don't Know</td>
<td>9.7%</td>
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<td></td>
<td>10.0%</td>
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<td>13.3%</td>
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2. Storage Update

- Logistics Sector
  - The Logistics Sector will provide the Common storage services until 31 March 2022.
  - Storage Request Forms will only be accepted for 30 days of storage, no extension will be provided.
  - Partners will be required to provide their release plans at the time of SRF submission.
  - Partners will be requested to release the cargoes starting February.

https://logcluster.org/sector/bangl17
Updated SOP has been published.

**WFP**

- Bilateral Service Provision modality is currently in progress. A Survey will be circulated to assess partners’ storage needs.

### 3. HI-Atlas 2021 Overview and 2022 Plans

- **2021 overview:**
  - Between January – December 2021, HI-ATLAS handled 3,575 m³ (2,332 MT) of cargo and transported 24,082 m³ (9,165 MT) of cargo.
  - In 2021, HI-Atlas also organised six Stock Management trainings, eight Transport and Fleet Management trainings, four Procurement trainings, six Gesture and Posture trainings, 12 Supplier, Driver and Conveyor’s trainings as well as 15 Cyclone Preparedness Drills.

- **2022 plans.** Funds have been secured until October 2022 for the following activities:
  - Free transportation services in Cox’s Bazar district.
  - Free temporary and common storage services in Leda and Unchiprang.
  - Capacity building program as well as preparedness drill sessions for humanitarian stakeholders.

### 4. GIS/Log.IE updates

- The Logistics Sector has recently published an [Access Constraints Map for the camps in Teknaf](https://logcluster.org/sector/bang17) as well as an [Access Constraints Map for the Ukhiya Mega Camp](https://logcluster.org/sector/bang17) with the following features:
  - Motorable Roads inside the camps (indicating pavement types - unpaved, paved with bricks, concrete, etc) and road widths.
  - Markets including formal/informal markets location inside the camps.
  - Specific locations of steep roads.
  - Bridge locations.
  - In addition to the above mentioned maps, the Logistics Sector is working on a real-time reporting tool (Log.IE) to indicate potential Road Access Constraints during emergencies (floods, earthquakes, heavy rainfalls).

### 7. Preparedness

- **Contingency stocks**
  - The Logistics Sector will reach out to some partners to collect information on the location of facilities containing contingency stocks.
  - Partners who are managing facilities with contingency stocks are encouraged to reach out to the Logistics Sector.

- **Preparedness workshop**
A Preparedness workshop is scheduled from 13-19 March 2022. The topics to be included are to be discussed.

8. Training Calendar

- A Logistics Sector Orientation Session is planned on 31 January 2022 for those who are not familiar with the Logistics Sector Mandate, targeting especially the new staff from partner organisations.
- Seven trainings are planned for February including Cyclone Preparedness Drills, Pharmacy Management, Rational Drug Use and Quantification, Transport Management, Procurement Management, Stock Management and Cargo Handling and the NGO Drivers training.
- Online trainings are also being offered throughout the year by the Global Logistics Cluster, including the Logistics Cluster Induction training and the Basic Humanitarian Logistics Course. These trainings can be accessed here.

9. Environmental Practices

- The Logistics Sector has carried out a survey to understand the type of waste generated by partners and potential initiatives already in place to reduce, reuse, and dispose waste. 18 responses were received (56 per cent from INGOs, 11 per cent from NNGOs and 33 per cent from UN Agencies). Key findings include the fact that 56 per cent of the responders have Waste Disposal Systems in place, that most waste is Plastic (see piechart below) and that most respondents deal with NFI (see piechart below).
- Partners can consult the “Environmental Sustainability in Humanitarian Logistics” page for practical tools and guidelines on reducing the impact of humanitarian logistics on the environment.
- Partners who are interested in participating in the improvement of environmental practices in logistics were requested to join the Logistics Sector Technical Working Group on the matter.
- A presentation from the Global Logistics Cluster’s committee working on environmental issues will be held at the next coordination meeting.

https://logcluster.org/sector/bangl17
10. AOB

- For any question regarding BSP, partners can reach out to muntashir.hossain@wfp.org.
- Due to the increase of COVID-19 restrictions, the Logistics Sector will monitor and inform partners if meetings/trainings will need to be online.

The next Logistics Sector Coordination meeting will be held online on Tuesday 22 February 2021 at 15:00 pm.

Contacts

<table>
<thead>
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