Meeting Minutes, 24 May 2022
Malakal, South Sudan

LOCATION
Malakal

DATE
24 May 2022

CHAIR
Logistics Cluster

PARTICIPANTS
Action Africa Help (AAH-I), Danish Refugee Council (DRC), Healthlink South Sudan, International Committee of the Red Cross (ICRC), International Organization for Migration (IOM), Médecins Sans Frontières (MSF) Spain, Warchild Holland, United Nations High Commissioner for Refugees (UNHCR), World Food Programme (WFP).

ACTION POINTS
• The Logistics Cluster to share Bilateral Service Provision (BSP) SOPs once finalised.
• The Logistics Cluster to share information on commercial river transport service providers on the Logistics Cluster website
• The Logistics Cluster to organise training for partners.
• Partners are requested to remove cargo which has been stored for a long time from common storage facilities.

AGENDA
1. Common Transport Services (CTS) and Beyond Malakal Response Updates
2. River Transport – BSP Reminder
3. Common Storage Updates
4. Any Other Business (AOB)

1. Common Transport Services (CTS) and Beyond Malakal Response Updates

• The Logistics Cluster reminded partners of the free-to-user road transport services available through IOM’s Common Transport Services (CTS) trucks.
• The Logistics Cluster has 3 trucks available to be used for short distances within Malakal or destinations accessible by road (the so-called Beyond Malakal Response). The self-loader is managed by IOM directly and partners are advised to contact IOM if they require a crane.
• Organisations are reminded to submit their Service Request Form (SRF) at least two working days before the truck services are required.
• The Logistics Cluster reiterated that trucks are assigned for specific movements and not on daily basis. Furthermore, where applicable partners should not use the trucks as temporary storage space or leave cargo loaded overnight.
• A waybill should be shared with the driver for every truck movement.
• The following locations are currently accessible through the Beyond Malakal Response: Doliep, Khor Fulus, Nagdiar, Riangnom, Baliet, Gel Achel, Adong, and Abwong.

https://logcluster.org/ops/sss11a
• Partners are invited to share any information on road accessibility by reaching out to southsudan.clustercargo@wfp.org.

2. River Transport – BSP Reminder

• Due to funding cuts, the Logistics Cluster is no longer able to facilitate free-to-user river transport services. The Logistics Cluster however continues to offer river transportation services on a full cost-recovery basis through WFP BSP. BSP is a service provided by WFP, where the Logistics Cluster acts as a coordination body and focal point between the organisations (“service users”) and WFP.

• Organisations can request support from WFP BSP by submitting an SRF to southsudan.clustercargo@wfp.org. Quotations are calculated based on the volumes indicated in the SRF, so it is advised to submit an accurate SRF to avoid overestimation or underestimation of costs. The final pro forma invoice (PFI) will be provided once cargo is received at the warehouse and reconciled with the details specified on the SRF.

• The Logistics Cluster elaborated on the steps to access BSP in the meeting, which will be published on the website in the form of Standard Operating Procedures (SOPs). A link to the document will be shared through the mailing list once available.

• Alternatively, organisations can choose to contract commercial river transporter services directly: contact details of commercial river transport service providers will be made available on the Logistics Cluster website.

• Logistics services within Malakal such as loading support remain the same as before. Partners remain responsible for offloading at the final destination.

3. Common Storage Updates

• In Malakal, 14 Mobile Storage Units (MSUs) have been installed with support of the Logistics Cluster. Four MSUs are managed by organisations for sole use, while 10 MSUs are available for common storage. Currently, there is sufficient storage space for incoming cargo.

• Common storage should be used on a temporary basis only, and partners are requested to remove cargo that has been stored for a long time. The Logistics Cluster shares a weekly stock report with all partners which they can consult to track storage items.

• The Logistics Cluster also lends large MSUs (10x24m, available from Juba) and smaller MSUs (6x8m, available in Malakal) to organisations. An MSU for sole use can be requested by sending an email to southsudan.clustercargo@wfp.org explaining the need for accessing the MSU.
4. Any Other Business (AOB)

- The Logistics Cluster plans to organise a training for logistics staff in the coming months. Partners will be kept informed on the dates and how to sign up.
- One partner enquired about the possibility of providing air cargo transport to Malakal. The Logistics Cluster does not have the capacity to transport cargo by air to locations accessible by road or river, such as Malakal. However, for locations in Upper Nile not reachable by other means, organisations are invited to reach out to southsudan.clustercargo@wfp.org for the Logistics Cluster to assess feasibility on a case-by-case basis.

The next Logistics Cluster coordination meeting date is to be confirmed.

Contacts

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