Meeting Minutes, 21 December 2022
Kyiv, Ukraine

LOCATION
Kyiv, Ukraine (online)

DATE
21 December 2022

CHAIR
Logistics Cluster

PARTICIPANTS
Action Against Hunger, Cesal, Danish Refugee Council (DRC), International Federation of Red Cross and Red Crescent Societies (IFRC), FHI360, Fuel Relief Fund, Global Empowerment Mission (GEM), International Organization for Migration (IOM), Embassy of Japan in Ukraine, Medair, New Way, Norwegian Refugee Council (NRC), Peace Wings Japan, Step-in-Project, World Vision International (WVI).

ACTION POINTS
• Logistics Cluster to share the suppliers list with partners through the mailing list, so they may also contribute to it.
• The Logistics Cluster team to look into changing the national coordination meeting time.

AGENDA
1. Logistics Cluster Key Updates
2. IOM DTM Solid Fuel Assessment
3. Guidance on Generators
4. AOB

1. Logistics Cluster Key Updates

• The Ukraine Logistics Cluster provides coordination and information management, and facilitates partners’ access to common logistics services on a free-to-user basis.
• The Logistics Cluster team presented an overview of 2022 key activities and related data.
• Through a poll run during the meeting, partners expressed the preference to keep the frequency of the 2023 Logistics Cluster national coordination meetings as current, every two weeks. The invite will continue to be circulated through the mailing list.
• Sub-national coordination meetings are also held in Dnipro (focused on eastern oblasts), and Odesa (focused on southern oblasts). Partners who wish to take part in sub-national coordination meetings in Dnipro and/or Odesa, can contact ukraine.logisticscluster@wfp.org to be included on the specific address lists.

https://logcluster.org/ops/ukr22a
LOGISTICS COMMON SERVICES

- The Logistics Cluster facilitates access to common storage and road transport in Ukraine on a free-to-user basis, focusing on hard-to-reach areas in eastern and southern oblasts.
- Should partners require transport and/or storage services, a Service Request Form (SRF) is to be submitted to ukraine.clustercargo@wfp.org with a minimum of 72 hours’ notice to allow the Cluster having an accurate overview of the request, and provide a quality service.
- The common storage capacity totals 11,000 m², and is made available to partners in Dnipro, Kyiv, Kropyvnytskyi, and Odesa.
- The Logistics Cluster also supports humanitarian organisations with cargo consolidation and facilitation of access to transport through WFP-led convoys, and inter-agency convoys.
- Inter-agency convoys are coordinated by OCHA, and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should directly contact the following OCHA focal points:
  - Donetska oblast: Lena Gorska lgorska@un.org and Shahlo Rahimova rahimova@un.org
  - Kharkivska oblast: Maka Khazalia maka.khazalia@un.org
  - Khersonska and Mykolaivska oblasts: Shahlo Rahimova rahimova@un.org and Mamyrzhan Abdullaev mamyrzhan.abdullaev@un.org
  - Zaporizka oblast: Oleksii Shaidenkov oleksii.shaidenkov@un.org.
- Inter-agency convoys are intended to reach newly accessible areas, and transport is currently being facilitated from Dnipro and Odesa.

2. IOM DTM Solid Fuel Assessment

- The IOM Displacement Tracking Matrix (DTM) team presented the findings of the second round of the Solid Fuel Assessment, a local market assessment conducted across 21 oblasts in Ukraine.
- Its aim is to enhance humanitarian understanding of the supply and demand of solid fuel items by assessing official heating sources, monitoring prices and quality of items, and investigating the vendor perceptions of supply and demand.
- Based on the data sourced from officials within the local administrations from 21 oblasts, the main means of heating across Ukraine are gas (26 – 100 per cent), solid fuel (0 – 75 per cent), and electricity (0 - 25 per cent).
- Over half of the vendors assessed anticipate an increase in the demand for solid fuel items. However, the rise in demand is not mirrored in the supply, as only a quarter anticipate a reciprocal increase in supply. The imbalance between supply and demand consequently led to report they also expect an increase in the cost of solid fuel items in the coming months.
• Partners who may have any enquires related to Solid Fuel Assessment may reach out directly to jdelorenzo@iom.int.

3. Guidance on Generators

• The Logistics Cluster has summarised the information gathered on generator importation and usage and has created a dedicated section on the Ukraine operation webpage, which contains the various links to the Ukraine authorities' sources.

• The Ukrainian Government has simplified the requirements for customs clearance for the importation of equipment supporting energy supply (generators, batteries, power equipment etc.), and exempted these goods from import duty and VAT.

• The Ukrainian Government requires to declare the use of generators. This measure replaces the prior requirement for an emission permit, which is currently suspended by the martial law.

• An environmental tax for atmospheric emissions is required to be paid by the entity using generators. However, this may change due to the changes in law adopted on 13 December.

• Partners are reminded to ensure generator fuel consumption is planned accordingly. Partners are reminded that the issuing of a license is required to store fuel. The procedure and documents required to obtain the license can be found here, and are to be submitted to the Regional Tax Office. A fuel storage license is not required for up to five litres stored. This may also change in connection to the 13 December changes in law.

• The rules and regulations regarding the installation and usage of generators are frequently changing. Partners are therefore encouraged to monitor and follow these changes.

4. AOB

• Partners were seeking information regarding the local generator suppliers. The Logistics Cluster will share a suppliers list with partners through the mailing list, so they may also contribute to it.

• The Logistics Cluster continues to work closely with WFP Supply Chain in monitoring fuel availability levels in country. Partners are encouraged to raise any constraints they may be facing in relation to fuel with katja.hildebrand@wfp.org.

• Partners suggested the Logistics Cluster to change the time of coordination meetings, as there is a 30-minute overlap with the Shelter Cluster coordination meeting. Thus, the Cluster team decided that the national coordination meetings would start at 16:30 from January 2023.

• A partner contacted the Logistics Cluster team regarding service providers reporting the commandeering of trucks under martial law. Should organisations face similar issues, they are encouraged to contact ukraine.logisticscluster@wfp.org so the Cluster can get a sense of the scale of the issue.
The time of the next national coordination meeting will be announced through the mailing list.

**Contacts**

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