Meeting Minutes, 14 June 2023  
Syria Operation, Damascus  
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LOCATION  Damascus (in-person and online)  
DATE  14 June 2023  
CHAIR  Logistics Cluster Coordinator  

PARTICIPANTS  Action Against Hunger, Adventist Development and Relief Agency (ADRA), COOPI, Danish Refugee Council (DRC), Ephrem Patriarchal Development Committee (EPDC), Food and Agriculture Organization (FAO), Finn Church Aid (FCA), German Red Cross, Gruppo Di Voluntariato Civilie (GVC) ITALIA, International Medical Corps (IMC), Norwegian Church Aid (NCA), United Nations Office for Coordination of Humanitarian Affairs (OCHA), OXFAM, Premiere Urgence Internationale (PUI), Terre des Hommes Italy (TDH-IT), Terre des Hommes Switzerland, World Food Programme (WFP), UN High Commissioner for Refugees (UNHCR), United Nations International Children’s Emergency Fund (UNICEF), United Nations Monitoring Mechanism (UNMM), World Health Organization (WHO).

AGENDA  
1. Logistics Cluster Updates;  
   - The Logistics Cluster in Qamishly  
   - Jordan Cargo Updates  
2. On Demand Services (ODS) update  
3. Cross Border Operations  
4. Cross line updates  
5. UNICEF Presentation:  
   - Child Labour Date 12 June 2023  
   - Procurement at UNICEF & GTC and Suppliers code of conduct  
6. Training Results Survey  
7. AOB  

ACTION POINTS  
The Logistics Cluster to respond to the fuel requests submitted by partners.  
The Logistics Cluster to check with OCHA on the status of the upcoming cross line convoy.

1. LOGISTICS CLUSTER UPDATES  

Logistics Cluster in Qamishly  
- The Logistics Cluster stopped the free of charge storage services in Qamishli by 31 May 2023.
• While the Logistics Cluster does not replace partners’ logistics capacity, it works to fill a gap in logistics services. The storage services in Qamishli is still available for partners on cost recovery basis through an On Demand Services (ODS) unit in WFP that is presently providing services.

Jordan Cargo Updates
• 35 trucks (5 convoys each of 7 trailers) containing basic supplies (water, blankets, food, medicines, napkins donated by the private sector through the Ministry of Foreign Affairs (MoFA Jordan) arrived in Syria on 23 February 2023. The cargo is presently being handled at the WFP warehouses in Damascus.
• The Logistics Cluster and OCHA had identified two NGOs that would be able to take over distribution activities for the affected communities.
• Ephrem Patriarchal Development Committee (EPDC) transported 7 truck loads to Aleppo Shelters.
• Terre des Hommes Italy (TDH-IT), has repacked the shipments, and awaiting the facilitation letters for approval to ship the cargo to Aleppo, Latakia and Idleb.

2. On Demand Services (ODS) update
• The terminology ‘Bilateral Service Provision (BSP)’ has now been replaced with the term ‘On-Demand Services (ODS)’.

Storage:
• On Demand Services facilitated access to storage services for 147.8 M³ of Wash and Health materials on behalf of UNFPA in WFP Kiswa warehouse.
• On Demand Services facilitated access to storage services for 115 M³ of Food, Shelter, Wash and Education items on behalf of FCA, NRC and AAH in WFP Homs and Aleppo Warehouses.
• On Demand Services facilitated access to release services for 422 M³ of Food, Shelter & Wash items on behalf of Finn Church Aid (FCA), Norwegian Refugee Council (NRC) and Action Against Hunger (AAH) in WFP Homs and Aleppo Warehouses.

Fuel and Transport:
ODS facilitated access to fuel and transport services for:
• 2,000 Litres of Diesel for Action Against Hunger (AAH) in Damascus and Aleppo.
• 1,000 Litres of Diesel for Finn Church Aid (FCA) in Damascus.
• 13,555 Litres of Diesel for International Medical Corps (IMC) in Damascus, Rural Damascus and Daraa.
3. Cross Border Operations

- During the month of May, the Logistics Cluster facilitated the shipment of 434 trucks carrying 8,137.6 mt of humanitarian relief items from Türkiye on behalf of WHO, IOM, UNHCR, UNICEF, and WFP. A breakdown of each border crossing is as follow:

<table>
<thead>
<tr>
<th>Bab Al Hawa</th>
<th>Bab Al Salam</th>
<th>Al Ra’ee</th>
</tr>
</thead>
<tbody>
<tr>
<td>376</td>
<td>49</td>
<td>9</td>
</tr>
</tbody>
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- Government of Syria extended the permission for UN to use Bab Al Salam and Al Ra’ee border crossings for shipping UN humanitarian assistance for three months. The boarder crossing points will be operational until 13 Aug 2023.

- Recruitment: The Logistics Cluster is working on recruitment of a Logistics Officer to lead the cluster operations for Northwest Syria. Additionally, the Logistics Cluster is working on recruiting a Logistics Associate for the Bab Salama and for Al Ra’ee border crossings.

An infographic of the delivered in May 2023 per agency:

An infographic of the delivered in May 2023 per hub:
4. Cross Line updates

- OCHA notified partners of the availability of new airoplanes to support an Inter-agency Convoy to Sarmada/Idleb sheduled tentatively between 20 - 26 June 2023. The convoy will include 8 trucks carrying food & NFI items.
- The last convoy to Sarmada took place in 08th January 2023.
- OCHA is still in contact with the local authorities and the Government of Syria to get the required permissions, so that an Inter Agency convoys can enter the Roukban Camp and North East Syria through convoys.

5. Child Labour Presentation:

The Logistics Cluster meeting referenced 12 June 2023 as the commemoration of the World Day Against Child Labour Day, The Logistics Cluster shared a presentation to partners on the global campaign to fight Child Labour. Below are the main points mentioned during the presentation:

- Commemoration of the World Day Against Child Labour 2023. This year’s theme is Social Justice for All. End Child Labour!
- In Syria, child labour is still rampant although in 2005 a national framework and strategy on how to address the issue of child labour was officially approved and launched jointly by the Ministry of Social Affairs and UNICEF.
- Poverty remains one of the root causes of child labour.
- Child Labour has harsh effects on the physical and mental health of children.
- The Syrian Labour Law continues to allow the employment of children aged 16 years and over for certain types of work and within specific condition.

Highlights from UNICEF

The UNICEF team highlighted some aspects and concepts which they implement while conduction procurement. These include:

- Mitigation measures for child Labour in the supply chain.
- Principles of Public Procurement.
- General Terms & Conditions (GTC) of the contracts.
- Conflict of Interest Disclosure.
- Sanctions and Suspension.
• Anti-Fraud and Anti-Corruption.
• Convention on the Rights of the Child.
• Prevention of Sexual Exploitation and Abuse.
• Supplier Feedback and Complaints.

6. Training Survey results:

The Logistics Cluster prepared and shared a survey with its partners, the aim of the survey is to see the training needs of the partners, and how to deliver the training, 48 partners submitted their response to the survey. The deadline to receive the responses was 12 June 2023. A brief of the results of the survey is as follow:

• On familiarity with the humanitarian Logistics Cluster operations, 20 of the responses mentioned that they are moderately familiar, and 15 responses mentioned that they are somewhat familiar.

• On the most needed training areas, 21 responses mentioned that they need Transportation and Logistics, while 20 responses asked for Customs regulations and procedures training.

• More than 90% of the responses mentioned that they acquire their training and information of humanitarian supply chain and logistics from Online resources.

• The more than 90% of the respondents preferred format of the training is in person workshops.

• The responses of 45 partners mentioned that they are willing to participate in training working group. (percentage of the total)

Proposed Next Steps to deliver a training, are as follow:

• Creation of a Training Working Group.
• Develop the TOR of the training.
• Participation and representation.
• Check with OCHA on protocols if need be.
• Come up with a Training topic.
• Agenda of events.
7. Any other business

- The Logistics Capacity Assessment (LCA) tool contains baseline information about the logistics capacity of countries relevant for humanitarian emergency preparedness and response. The tool is hosted by WFP for the global humanitarian community.

- Syria Logistics Cluster is working on updating part of Syria LCA related to services provider's contacting list. So far three INGOs replied and still waiting feedback from the rest to compile one central suppliers list.

- A question was raised during the meeting about WFP warehouse situations in Sarmada, the Logistics Cluster replied that WFP will maintain the warehouse in Sarmada, and it is still operating.

- The Logistics Cluster Coordinator briefed the attendees about the GearUp training applications.

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