Meeting Minutes, 13 July 2023
Odesa, Ukraine

LOCATION
Odesa, Ukraine (online)

DATE
13 July 2023

CHAIR
Logistics Cluster

PARTICIPANTS

ACTION POINTS
• Partners are invited to fill in the online Contact List Form.

AGENDA
1. Logistics Cluster Key Updates
2. Atlas Logistique/HI Update
3. AOB

1. Logistics Cluster Key Updates

• The Ukraine Logistics Cluster provides coordination and information management and facilitates partners’ access to common logistics services on a free-to-user basis.

• Partners are encouraged to continue sharing the Contact List form with any new member of staff or humanitarian colleagues. Based on the Contact List form results, partners will be added to the WhatsApp group.

2023 GAPS AND NEEDS ANALYSIS (GNA) ONLINE SURVEY RESULTS

• The Logistics Cluster presented the results of the Gaps and Needs Analysis (GNA) online survey conducted in June 2023 as the first phase of the 2023 GNA exercise. 50 respondents from 45 organisations (77% international NGOs, 13% UN agencies, and 10% national NGOs) took part in the survey.

• The results of the GNA online survey will also be presented to partners during the next national coordination meeting.

• The next step to the broader GNA process will consist in conducting in-depth bilateral consultations with a representative group of partners nation-wide.

https://logcluster.org/ops/ukr22a
COMMON SERVICES

- An overview of common services’ consignments was presented to partners. Since the start of 2023, 2,104 m³ of relief items were received in the Odesa warehouse, and 1,206 mt of humanitarian cargo were dispatched to the southern oblasts of Khersonska, Mykolaivska and Odeska.
- The Logistics Cluster supported humanitarian organisations responding to the Kakhovka dam flooding by facilitating access to road transport through dedicated fleet and commercial trucks, and to common storage in Dnipro and Odesa. In addition, the Logistics Cluster supported 13 inter-agency convoys with cargo consolidation and transport facilitation, delivering cargo to Khersonska oblast for the Kakhovka Dam destruction response.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access interagency convoys, should directly contact OCHA directly.
- As per the Transport and Temporary Storage Standard Operating Procedures (SOPs), relief items are to be stored temporarily in common storage for up to 60 days, to ensure fair access to free-to-user warehousing space and avoid humanitarian cargo becoming static.

2. Atlas Logistique/Humanity and Inclusion (HI) Update

- Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Organisations may directly contact Solène Waeselynck (Operations Manager) at s.waeselynck@hi.org, to discuss partnerships.
- In the coming months Atlas Logistique/HI will launch the satisfaction survey for its partners to complete.
- Atlas Logistique/HI will create the generic email address for partners’ requests.

STORAGE SERVICES

- The capacity in Mykolaiv warehouse has been expanded to 2,800 m². The preparation to launch the temperature-controlled storage in Mykolaiv warehouse is ongoing.
- Atlas Logistique/HI supported partners with storage services for the Kakhovka Dam destruction response.
- The current Atlas Logistique/HI storage focal points and their contacts are:
  - Volodymyr Golovashchenko (Project Manager Storage) v.golovashchenko@hi.org
  - Anna Ryzhova (Pharmacist) h.ryzhova@hi.org
  - Solène Waeselynck (Operations Manager) s.waeselynck@hi.org.

TRANSPORT SERVICES

- During June, 187 shipments were completed, including hard-to-reach areas.

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- Atlas Logistique/HI emphasised the importance of providing accurate information in the Service Request Form (for example: estimated offloading date and time, cargo handling type, etc.).
- To ensure a timely and quality service, organisations are reminded to ensure GPS coordinates for loading and offloading points, are accurate.
- Starting 20 July, transport operations will be prioritized due to the high demand of services as follows:
  - Hard-to-reach areas destinations
  - National NGOs requests
  - Medical cargo, including refrigerated transport services
  - International NGOs with newly established operations (less than three months).
- Atlas Logistique/HI will share the priority areas map and the updated Standard Operating Procedures.
- Atlas Logistique/HI transport focal points and their contacts:
  - Damien Volland (Project Manager Transport) d.volland@hi.org
  - Solène Waeselynck (Operations Manager) s.waeselynck@hi.org.

The next sub-national coordination meeting will take place in Odesa on 10 August 2023 at 17:00.

Contacts

<table>
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