Global Preparedness Meeting
Field Based Preparedness Project

CAPACITY STRENGTHENING & THE PREPAREDNESS ENABLERS’ GUIDE

Rome, Italy
January 2023
FBPP’s two approaches to localisation of preparedness:

- ‘Classical’ approach
- Capacity strengthening approach
Capacity Strengthening within FBPP

Session Outline

Your perspectives and experiences:

- 1430-1445: Overview & move to breakout groups
- 1445-1530: Groupwork
- 1530-1600: Feedback to plenary

Making your experiences available to others

- 1600-1630: Preparedness Enablers’ Guide (PEG)
Capacity Strengthening within FBPP

Groupwork

Please move into the following groups:

1. Government (1 table)
2. Donor Agency (1 table)
3. INGOs (2-3 tables)
4. WFP + DHL (2-3 tables)
Capacity Strengthening within FBPP

Groupwork (25 mins, flipchart)

We are seeking your perspectives on the following.

Please identify the **top 3 keywords or phrases** that have come up in your discussions around:

1. What do you understand by the term ‘capacity development’ (or ‘capacity strengthening’)?
2. What principles *should* we apply? Do we? If not, why not?

*Please identify a rapporteur for your table*
Capacity Strengthening within FBPP

Group Feedback (30 mins)
Preparedness Enablers’ Guide (PEG)

Overview

✓ Draws from FBPP experiences and learning, workshops, and academic research

✓ Targets organisations looking to offering capacity strengthening support to local actors

✓ Prioritises a capacity strengthening *mindset* rather than just a toolkit (but also offers a toolkit!)

✓ Emphasises the centrality of national actor ownership
Preparedness Enablers’ Guide (PEG)

Structure

The PEG is comprised of three ‘books’:

I. Practical guidance (& toolkit) for the practitioner

II. A “philosopher's guide” covering more conceptual elements

III. A glossary with detailed explanations of terminology
Core Idea:
Rather than seeing national actors as *target* of the engagement...
Preparedness Enablers’ Guide (PEG)

Core Idea

... the PEG positions national actors as the centre of the engagement.
Preparedness Enablers’ Guide (PEG)

Book I THE PRACTITIONER’S GUIDE

I.1 What we need to achieve

I.1.1 The global agenda

I.1.2 Priorities going forward

I.1.2.1 Enhance preparedness capacities

I.1.2.2 Prioritise localisation as a strategy

I.1.2.3 Adopt systems-strengthening models

I.1.2.4 Work at the Nexus

I.1.2.5 Invest in sustainability

I.2 What to watch out for

I.2.1 Learning from the past

I.2.1.1 Terminological ambiguity

I.2.1.2 Overlooking implementation failure

I.2.1.3 The “isomorphic mimicry” trap

I.2.1.4 The "expert blind spot"

I.2.1.5 Underestimating complexity

I.2.1.6 Other pressures, rigidity and short-termism

I.2.1.7 “Doing” as a shortcut to enabling

I.2.1.8 Different types of “project failure”

I.2.2 A discipline taking shape

I.2.2.1 A vehicle for mutual learning

I.2.2.2 Roles, responsibilities and dynamics

I.3 How we want to achieve it

I.3.1 A new way of thinking

I.3.1.1 Fundamental priorities

I.3.1.2 Fundamental principles

I.3.2 A new way of working

I.3.2.1 Phase 0. Learning and preparation

I.3.2.2 Phase 1. Local actor engagement and prioritisation

I.3.2.3 Phase 2. Context analysis and capacity assessment

I.3.2.4 Phase 3. Design and implementation

I.3.2.5 Phase 4. Monitoring, evaluation & learning

I.3.3 Overview of tools and practical steps

I.3.3.1 Sequencing of steps and tools

I.3.3.2 Location of tools (full context)

I.3.3.3 Partnership agreements

I.3.3.4 Professional profiles and CD skillsets
Overview of Guidance & Toolkit

Global and regional frameworks
- Agenda 2030 & the SDGs
- Sendai Framework for DRR
- Grand Bargain and Localisation

Conceptual guidance and support - Phase 0: Learning and preparation
- Hazard analysis and Early Warning
- Vulnerability assessment & analysis
- Contingency planning & shock-responsive services
- Humanitarian supply chain & logistics
- Emergency telecommunications

Institutional Capacity Development
- Fundamentals of Institutional Capacity Development
- "9 Steps" to CD Engagement planning

Advocacy, Educations and Evolution
- Talking points & key messages for the CD approach
- Synopsis of the CD for Preparedness Engagement
- Donor "pitch" and socialisation materials

Technical and process guidance
- Phase 1. Stakeholder engagement
- Phase 2. Context analysis & capacity assessment
- Phase 3. Design intervention
- Phase 4. Implementation
- Phase 5. Monitoring

Operational tools and outputs
- Stakeholder Mapping Worksheet
- Stakeholder Engagement Plan
- Objectives Setting Guidance
- Context analysis: ARI Rationale and Guidance
- CNM Methodology and Process Guidance
- CNM About levels and scoring
- Technical / Operational capacity assessments (e.g., LCA)
- Theory of Change for Institutional capacity development
- Preparedness Technical guidance and procedures
- CD entry points, processes & milestones
- Monitoring Plan, Indicator compendium and guidance

Stakeholder Engagement Guidance
- National ARI
- Sectoral ARI
- Institutional ARI
- CNM Worksheet
- CNM Terms of Reference (ToR)
- Local partner selection ToR
- Blueprinting template, Needs assessment grids, etc.

Preparedness Technical Service Offering & Roll-out plan
- Preparedness Technical Service offering e.g., Logistics, assets, IT, I2E SCM, etc., etc.

Institutional CD Quality Assurance "marker"
- CD Engagement (Strategy) template
- CD Engagement M&E Framework

CD & Sustainability Action plan
- Local Actor feedback forms, surveys, etc.
- CD Engagement Reporting Plan
Preparedness Enablers’ Guide (PEG)

Timeline

☑ Initial draft completed December 2022
☑ Peer review currently underway
☑ Community Review Feb-Apr 2023 – your involvement welcomed!
☑ Publication Q3 2023

To be involved in PEG development, or updated on PEG publication, please contact hq.glc.preparedness@wfp.org