Meeting Minutes, 9 August 2023
Dnipro, Ukraine

LOCATION  Dnipro, Ukraine (online)
DATE  9 August 2023
CHAIR  Logistics Cluster

AGENDA
1. Logistics Cluster Key Updates
2. Atlas Logistique/HI Updates
3. Winterization Planning
4. AOB

ACTION POINTS
• Partners to share their incoming pipelines and logistics needs to support operational planning, particularly for winterization.
• Partners to propose agenda topics for the next Dnipro coordination meetings.

1. Logistics Cluster Key Updates

• The Ukraine Logistics Cluster provides coordination and information management and facilitates partners' access to common logistics services on a free-to-user basis.

• The second stage of the Gaps and Needs Analysis (GNA) – the in-depth bilateral consultations - have commenced. The Logistics Cluster will contact partners in order to assist in improving the Logistics Cluster activities for partners.

• Two new members of the Logistics Cluster Team were introduced: Liubov Maliuchenko (Information Management Officer) and Mykhailo Svietlov (Logistics Officer) both based in Dnipro.

CONCEPT OF OPERATIONS UPDATE

• The Logistics Cluster Concept of Operations (ConOps), Concept of Operations Map (ConOps Map) and Transport and Temporary Storage Standard Operating Procedures (SOPs) were updated and published as of August 2023.

• The main change is related to the decrease of storage capacity in Kropyvnytskyi warehouse (1,000 m²) and to the opening of the new warehouse in Kherson with the capacity of 150 m².

COMMON SERVICES

• The Logistics Cluster facilitates access to common storage and road transport in Ukraine on a free-to-user basis, focusing on hard-to-reach areas in eastern and southern oblasts.
An overview of common services consignments across eastern oblasts, was presented to partners. Since the start of 2023, 8,845 m³ of relief items were received in the Dnipro warehouse, and 4,893 mt of humanitarian cargo of which 73% were dispatched to the eastern oblasts of Dnipropetrovska, Donetska, Kharkivska and Zaporizka.

During July and early August 2023, the Logistics Cluster supported 10 inter-agency convoys of which seven departed from Dnipro to nine destinations in the hard-to-reach areas of eastern oblasts.

Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should contact OCHA directly. The Cluster team can provide the relevant contacts bilaterally.

Should partners require transport and/or storage services, a Service Request Form (SRF) is to be submitted to ukraine.clustercargo@wfp.org. Instruction on how to fill the SRF can be found here. As per the Transport and Storage Standard Operating Procedures (SOPs), SRFs are to be submitted at a minimum of 72 hours in advance.

2. Atlas Logistique/Humanity and Inclusion (HI) Update

Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.

Organisations may directly contact Solène Waeselynck (Program Coordinator) at s.waeselynck@hi.org to discuss partnerships.

STORAGE SERVICES

During July in the Atlas Logistique/HI warehouse in Dnipro the supplies for areas affected by Kakhovka Dam destruction and for the affected areas near the frontlines were stored.

The high occupancy rate of the newly built temperature-controlled room remains. Partners are invited to plan for releases and let Atlas Logistique/HI know should they have any particular constraints.

Over past weeks the Atlas Logistique/HI had the highly occupancy rate, but following the releases current week there is more space available in Dnipro warehouse.

Preparation for launching the temperature-controlled storage in Mykolaiv and in Kharkiv is ongoing.

The current Atlas Logistique/HI storage focal points and their contacts are:

- Volodymyr Golovashchenko (Project Manager Storage) v.golovashchenko@hi.org
- Solène Waeselynck (Operations Manager) s.waeselynck@hi.org

TRANSPORT SERVICES

During July 2023, 161 shipments were completed, 30% of which were related to the Kakhovka dam response.

Atlas Logistique/HI emphasised the importance of providing accurate information in the Service Request Form (for example: estimated offloading date and time, cargo handling type, etc.).

To ensure a timely and quality service, organisations are reminded to ensure GPS coordinates for loading and offloading points, are accurate.

Since 20 July, the Atlas Logistique/HI is prioritising its transport operations due to the high demand of services as follows:

- Hard-to-reach areas destinations

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- National NGOs requests
- Medical cargo, including refrigerated transport services
- International NGOs deployed to operations less than three months ago.

- Atlas Logistique/Hi will support the requests not matching the mentioned-above criteria will depend on the level of demand.
- Atlas Logistique/Hi transport focal points and their contacts:
  - Damien Volland (Project Manager Transport) d.volland@hi.org
  - Solène Waeselynck (Operations Manager) s.waeselynck@hi.org

3. Winterization Planning

- In the light of ongoing winterization preparedness efforts, the Logistics Cluster has the capacity to support partners with storage and transport services for the winterization needs.
- The Logistics Cluster encourages partners to share their logistical plans and pipelines with ukraine.logisticscluster@wfp.org

4. AOB

- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities to promote interconnectivity and the exchange of experience for common logistical solutions.
- Partners are encouraged to participate in-person in the next coordination meetings.

The next Dnipro sub-national coordination meeting will take place 6 August 2023 at 16:00.

Contacts

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