Meeting Minutes, 24 August 2023
Pacific Regional Logistics Cluster, Fiji

LOCATION
UN OCHA Conference Room and Virtual

DATE
24 August 2023

CHAIR
Pacific Regional Logistics Cluster Coordinator

PARTICIPANTS
Adventist Disaster Relief Agency (ADRA), Australia DFAT, International Labour Organisation (ILO), Kiribati Red Cross, Médecins Sans Frontières (MSF), Secretariat of the Pacific Community (SPC), United Nations Children Fund (UNICEF), United Nations Development Fund (UNDP), United Nation Office for Coordination of Humanitarian Affairs (UNOCHA), World Bank, World Food Programme (WFP), World Vision Pacific.

ACTION POINTS
• N/A

AGENDA
1. Welcome and Introductions
2. Follow-up on actions from the last meeting (28 June)
3. Partner Updates: Pacific Humanitarian Warehousing Program – DFAT
4. Any other business

Follow-up on the last meeting’s action points (28 June 2023)

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<thead>
<tr>
<th>Follow-up on actions from the last meeting (28 June 2023)</th>
<th>Status</th>
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<tr>
<td>• Share presentation to partners:</td>
<td>COMPLETED: Distributed to partners on 13 July 2023.</td>
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<td>- Fiji Business Disaster Resilience Council Update</td>
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<td>- UNOCHA Pacific Update</td>
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Pacific Humanitarian Warehousing Program (PHWP)

• The Pacific Humanitarian Warehousing Program (PHWP) goal is for the Pacific Island countries and Timor Leste to be better prepared and more resilient to the impact of disasters. The PHWP objectives are for humanitarian partners to work together to support Pacific Island countries and Timor Leste to respond to disasters increasingly, independently, and sustainably.
• The initiative from the Australian Department of Foreign Affairs and Trade (DFAT) is to undertake a multi-donor investment to enhance the humanitarian warehouse capability in 14

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Pacific Island countries and territories, including Timor-Leste, through the PHWP. The investment is estimated between AUD100-120 million over eight years, from 2023 to 2031.

- The program will be guided by three thematic priorities:
  - **Localisation** – national and regional actors are the leaders in setting priorities. This would include identifying and sourcing content whilst engaging with local humanitarian consultants.
  - **Gender equality, disability, and social inclusion (GEDSI)** - The different needs of recipients are planned and cater to inclusivity. The warehouse will be designed for accessibility and safety.
  - **Green humanitarian action** – taking into consideration to minimise its carbon footprint, the humanitarian warehouse will adopt sustainable methods, such as utilising solar energy to power the warehouse, to reduce reliance on fossil fuels and decrease the carbon footprint.

- The PHWP will adopt different approaches tailored for each of these 15 countries and will have different stages of disaster preparedness and prepositioning of supplies. The countries selected for the program are the Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu and Timor-Leste. The program will focus on establishing or enhancing warehouse and humanitarian logistics capacity. The program will have a bespoke approach depending on the need for humanitarian supplies and best practice logistics, whether constructing a new warehouse or refurbishing an existing warehouse.

- One of the key activities of the PHWP is to ensure that the warehouses are stocked with supplies for the government and other humanitarian partners to distribute to affected communities immediately before or in the first 24 – 48 hours following a disaster. These would ensure that the warehouse management is functional and aligned with the national disaster preparedness and response mechanisms and maintain a well-stocked inventory of essential relief items, mainly non-food items (NFIs). The warehouse management system will establish a rotation system to ensure stored items remain within expiration dates. This will allow regular replenishment and updating of the stockpile to account for changes in disaster response strategies and evolving needs.

- The PHWP is aligned with the existing humanitarian programs to act as the catalyst to support the wider humanitarian system strengthening that is reinforced through implementation. The program will be governed through a Program Governance Committee, including participating countries, development partners contributing funding, and SPC. The Program Reference Group is a consultation and communication mechanism, designed to actively engage with UN agencies, NGOs, Red Cross societies, civil society, etc.

- The program has begun its implementation in Kiribati on the request for assistance to the drought response in late 2022.

- The meeting closed after the discussion on the PHWP. Partners to forward updates and any other business to the Pacific Logistics Cluster by email.

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Next Coordination Meeting: **Thursday, 19 October, at 10:00 am Fiji time.**

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