Malawi National Transport and Logistics Cluster
Meeting
Meeting Minutes, 7 December 2023

LOCATION
Hybrid – In-person/Online meeting

DATE
7 December 2023

CHAIR
Kondwani Kondwani - MoTPW

PARTICIPANTS
DoDMA, Malawi Red Cross, WHH, UNICEF, USAID, WHO, Peace Corps, Concern Worldwide, FGRF

AGENDA
1. Accessing Common Logistics Services
2. Partner Updates
3. AOB

1. Accessing Common Logistics Services

- Commonly used services facilitated by the Transport and Logistics Cluster are listed below. Please note that all services are provided on a full cost recovery basis unless otherwise specified.
  - Storage services
    - Storage can be made available in Lilongwe, Blantyre, and Bangula (Nsanje District) and additional capacity through MSUs.
  - Transport services
    - Transport services can be provided from key hubs or district health facilities to last-mile delivery points.
  - MSU deployment and installation
    - MSU stocks are available for installation as need, logistics specialists are also available to assist with installation/dismantling.

- Link to resources:
  - Service Request Form
  - Instructions to fill the Service Request Form
  - Standard Operating Procedures for Common Logistics Services

2. Partner Updates

- WHH: No prepositioning currently due to limited resources.
- UNICEF: Health supplies to be prepositioned in Bangula, also considering areas in the north such as Rumphi, Karonga, and Mzimba. WASH supplies have been sent directly to the districts for prepositioning/use. Nutrition supplies are managed by CMST. UNICEF/WHO organizing joint warehouse assessment to be conducted in Dec/Jan.
WHO: Has expressed need for a refrigerated container in Bangula to safely store drug and other health commodities. Currently planning on prepositioning in the north along the lakeshore and in the Southern Region.

Concern Worldwide: NFI for 2500 HH currently prepositioned in Nsanje office.

MRCS: Shelter kits, NFI, inflatable boats have been procured to be prepositioned in Nsanje.

WFP: Procured 944mt of maize for the LSR and is looking to establish storage in Phalombe for prepositioning throughout rainy season.

DoDMA: Reiterated focus on food stock prepositioning and use of ADMARC facilities.

3. AOB

Joint assessment to be conducted by WHO/UNICEF will include WFP. A standardized format is requested to be used to ensure future warehouse and logistics assessments are collecting uniform data. Logistics readiness checklist/assessment/toolkit needed.

Stock prepositioning, pipeline information, and logistics gaps need to be compiled and shared with the cluster partners for review during cluster meetings.

Agreed action points:

- Prepositioning template for pipeline/stock to be shared with partners to avoid duplication/gaps, including request for logistics needs/gaps. To be shared by 15 December (TLC)
- Prepositioning template to be filled by partners and returned by 19 December (All partners)

The next Transport and Logistics Cluster meeting will take place on 21 December 10am – 12pm in the WFP Lilongwe Office (and online).

Contacts

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