

Financial Conditions for the Provision of Air Transportation Services

Between the United Nations World Food Programme and		in Country	
<p>This document establishes the Financial Conditions for the provision of Air Transport Services by WFP/UNHAS ("Financial Conditions"), as referred to in the Standard Terms and Conditions of Service for the provision of United Nations Humanitarian Air Services ("Standard Terms and Conditions") and the Standard Administrative and Operating Procedures ("SAOPs").</p>			
1. TERMS OF PAYMENT			
<p>1.1 The User Organization shall pay in advance for all flights and services rendered by WFP/UNHAS unless otherwise agreed. The prepayment may be received as:</p> <ul style="list-style-type: none"> • Advance payment for individual passenger or cargo movements • Lump-sum payment for a month(s) planned movements for both passenger and cargo • Prepayment for Special Flight (s) <p>1.2 In each case, the prepayment will be an estimate of expected movements; final costs will be based on actual flights and services rendered and the statements will be shared with the User Organization.</p>			
2. ADDITIONAL CHARGES			
<p>2.1 Excess baggage charges Excess baggage shall be charged as stated in WFP/UNHAS SAOPs.</p> <p>2.2 Sharing of Special Flights charges When special flights are arranged for several User Organizations, movements shall be charged proportionally to each User Organization. The relevant charges shall be shared between User Organizations based on number of occupied seats or respective cargo's volume and weight by each User Organization or as agreed between User Organizations.</p> <p>2.3 Medical Evacuations The User Organization shall follow the procedures established in the SAOPs should medical evacuation be required. If a request cannot be accommodated on a scheduled WFP/UNHAS flight, WFP/UNHAS shall task a Special Flight for medical evacuation using the most appropriate air asset available at the time of request or procuring/deploying an additional air capacity, as appropriate. The User Organization shall bear all costs of such flight(s).</p> <p>2.4 Handling services On scheduled flights, no additional fee shall be charged for apron services, handling and loading facilities, equipment and staff to receive, handle and load/offload onto the aircraft</p>			
3. PREPAYMENT / DEPOSITS			
<p>The User Organization may opt to maintain a fixed deposit on account with WFP/UNHAS instead of prepayments. In this case, WFP/UNHAS will issue an invoice for the monthly costs incurred in lieu with the monthly Balance of Statement subject to the balance being positive.</p>			
4. INVOICING			
<p>4.1 In the case of special individual agreements between WFP/UNHAS and the User Organization, the User Organization will be invoiced by the 15th of every month and shall arrange payment to WFP/UNHAS no later than 30 (thirty) days from receipt of invoice.</p> <p>4.2 Any failure by the User Organization to honour its payment obligations stipulated herein within 30 (thirty) days from receipt of invoice may result in passengers and/or cargo being denied boarding until full settlement of any outstanding amounts.</p>			
5. LATE CANCELLATION, NO SHOWS, & NON-UTILISED SPECIAL FLIGHTS			
<p>Cancellations which are not notified to WFP/UNHAS in the conditions set forth in the Booking Procedures' correspondent paragraph in the SAOP and "No Shows" shall be charged to the User Organization at full ticket price. When special flights have been requested but not utilized, demurrage at a minimum guaranteed hour rate of applicable 2 block hours per day will be charged to the User Organization unless cancellation is made in writing at least 24 hours prior to the flight date.</p>			
6. OPERATIONAL CONDITIONS			
<p>Special Flights block hours for air-aborts or extended flights shall be due by the User Organization in all cases, including but not limited to unexpected changes in weather, air-safety or security conditions, at the point of departure, en-route or at destination.</p>			
7. FLIGHT COSTS AND PAYMENTS			
THE SIGNATORY WARRANTS THAT (S) HE IS AUTHORIZED TO SIGN THE PRESENT FINANCIAL CONDITIONS IN THESE TERMS			
SIGNED FOR AND ON BEHALF OF:		DATE:	
NAME:		SIGNATURE:	
POSITION WITHIN ORGANIZATION:			