

**LOCATION:** Washington, DC

**DATE:** 29 May 2018

**CHAIR:** Stephen Cahill

**PARTICIPANTS:** Cécile Terraz, Cesar Arroyo (teleconference), Didier Merckx (teleconference), Fiona Lithgow, Jean-Baptiste Lamarche, Rebecca Lewin, Bruno Vandemeulebroecke (Observer).

**AGENDA:**

1. SAG presentation for Logistics Cluster Global Meeting (GLM)
2. Working Groups follow-up
3. Advocacy and Fundraising update
4. Logistics Cluster Strategy review
5. AOB

**ACTION POINTS:**

- SAG members to prepare their presentation for the GLM.
- SAG members to reach out to colleague SAG members regarding their participation in SAG
- SAG members to prepare Working Group (WG) updates for the GLM.
- SAG members to review the progress and outcomes of the WGs.
- GLC to propose the creation of an Advocacy WG to the plenary.
- SAG and GLC to reach out to UN representatives on participation in Logistics Cluster activities.

### 1. SAG Presentation for Logistics Cluster Global Meeting (GLM)

- The SAG Update presentation to be given on the first day of the GLM was rescheduled for 9:30.
- It was agreed to include in the presentation an account of how the SAG supported the review of the Logistics Cluster Strategy.
- The SAG has agreed to using the presentation as a way to open the discussion on what organisations expect and want out of the SAG and the Global Meetings.
- The presentation will include an introduction on what the SAG is, an update on the activities of the last six months, and an account of the proposals for the next period.
- The presentation also includes a financial update prepared by the GLC.
- SAG members have expressed to the GLC that further support can be provided during other sessions of the GLM apart from the SAG update.

### 2. Working Groups follow-up

- SAG members have suggested reviewing the existing Working Groups (WGs) to evaluate their progress and outcomes. An additional suggestion has been to create an Advocacy Working Group to cover this area.
- The following remarks have been shared by SAG members, who have been working with the WGs to provide updates during the Global Meeting:
  - KPIs – a meeting between the GLC and the British Red Cross was held in Rome in May to discuss the progress of the WG. SAG members have expressed a need to further analyse how the current KPIs apply to both Logistics Cluster operations and the 2016-2018 Strategy.
  - Sphere – SAG members have agreed to review the relevance of the Working Group and its Lead for the Logistics Cluster partners.
  - Service Provision – a conference call was held to decide on the ToRs of the group and the deliverables of its members. A meeting was held in Lyon in April to further define the objective of the WG and the expected standards

of delivered services by Common Service Providers. The MoU for Service Provision is still under revision by legal teams of WFP and different organisations.

- Preparedness – WG members have expressed in a previous call a wish for closer information sharing and exchanges with the GLC Preparedness Project.
- Cash – the group consists of six members, it has held five meetings and the work has been divided amongst the members. The lead of the WG was passed to Tearfund. The ToRs of the WG are available [here](#).

### 3. Advocacy and Fundraising update

- As agreed during a previous call, there will be no further secondment to the GLC after the current one ends in June. This change will free up funding for other activities.
- The ToRs for the position are still being worked on, but will be composed of a combination of advocacy and fundraising tasks. If feasible, the initial contract will be issued for six months, with possibility of extension depending on outcomes. The contract could be issued by another organisation other than WFP.
- It is to be proposed at the GLM for a WG to be formed to coordinate the creation of a Logistics Cluster Advocacy Plan to support the Advocacy and Fundraising role.

### 4. Logistics Cluster Strategy Review

- Amongst the steps that will follow the discussions during the GLM, it has been agreed to propose the creation of a WG that can follow up on finding making the Logistics Cluster Strategy a document that can be applied and whose success can be measured.
- The GLC has been working with Avenir Analytics to ensure their presentation of the Strategy Review during the GLM is adequate for the needs of the Logistics Cluster partners. The presentation should convey main findings such as the Strategy being found as adequate but lacking accountability and applicability.
- SAG members have agreed to propose in plenary a two-year extension of the revised Strategy during the GLM.

### 5. AOB

- It was reiterated that the GLC will inform and consult with the SAG and in Global Meetings on any future Strategic Private Partnerships which have a linkage with a Logistics Cluster partner.
- Answering to the request of SAG members for the GLC to provide more administrative support to the SAG members, the GLC has informed the SAG there are currently no additional resources to provide additional administrative support due to limited resources.
- It was discussed that the engagement and expectations from the SAG as an advisory body needs further clarification to ensure the SAG resources are invested in high quality and strategic support.
- SAG member (Cesar Arroyo) commented that there should be an analysis of the tangible outcomes of the SAG and the results on Logistics Cluster operations. Other SAG members have expressed how the SAG is a cultural change which can lead to transparency and promotion of membership within the Logistics Cluster. They have also expressed how tangible outcomes of the SAG might not be visible yet as the SAG has been created just a year ago.
- SAG member (Rebecca Lewin) commented how the SAG is a valuable mechanism to convey the voice of diverse organisations and encourage better representation in the Logistics Cluster. Likewise, the SAG members have commented the SAG provides a good way to support the Working Groups.
- SAG member (Didier Merckx) commented there should be an analysis of the added value of spending human and financial resources to prepare the Global Meeting.
- SAG member (Jean-Baptiste Lamarche) commented that it would be relevant to analyse the functions of each SAG member and encourage constant participation of all members.

- SAG member (Didier Merckx) suggested to reduce the number of Global Meetings to one per year to reduce the resources invested in the GLM by the entire humanitarian community and the GLC. This change would allow the SAG to put more effort on other activities such as overseeing the Working Groups.
- It has been expressed that there has been a lack of subsistent participation from certain SAG members. SAG members have agreed to liaise bilaterally with the respective contacts.
- SAG members indicated the reduced participation of UN representatives to Logistics Cluster activities. The GLC and the SAG members will contact the known representatives bilaterally, encouraging engagement and asking about UN agencies' expectations from the SAG and the Logistics Cluster in general.

**Contacts:**

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